

**MINUTES OF THE SELECT BOARD MEETING**  
**Town of Charlemont**  
**Goodnow Town Hall**

April 10, 2017  
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The meeting was convened at 7:00 P.M. by Chair Beth Bandy. Select Board members Sarah Reynolds and Toby Gould, along with Administrator Peg Dean were in attendance. No one was absent.

1. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould, to approve, approve and sign, and acknowledge: payroll, KP Law invoice, 3-18-17 meeting minutes, fuel bill invoices, warrants, letter to the Democratic and Republican Town Committees seeking potential election officers, contractor authorized signatory listing, vocational transportation assessment, accountant's reports for March 2017, Axia bankruptcy notice, Labor Arbitration Institute's training, USPS letter, Certified Chapter 90 apportionment, DEP Sustainable Materials Recovery Program, National Register of Historic Places acceptance of the East Charlemont Schoolhouse, Division of Local Service Bulletin, Text for signs for the Transfer Station roll-Off containers, solicitation from Chesapeake Group Inc., Hampshire Council of Governments Annual Report, buy recycled policy and memo to employees.
2. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to accept a donation to the Charlemont Ambulance Service.
3. The Board agreed that the new FY 18 Highway budget line item for Custodian services is already included in the Police Department expense. The item will be removed from the Highway Department budget and \$2,400 will be transferred from Police Maintenance account and placed into a new police custodian salary account.
4. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to approve the FY 18 budget once the above Highway/Police correction has occurred.
5. The Board reviewed a "Proposal for a Welcoming Town Policy" submitted by several residents with the intent of the Policy being placed onto the Town Meeting Warrant. The fourth and last paragraphs of the policy were discussed. The Board agreed to place the policy on the Warrant if the paragraphs in question are removed. Ms Bandy will speak with the person who submitted this policy to see if they are in agreement.
6. The Board questioned if a proposition 2 1/2 warrant article can be altered or divided at Town Meeting. Ms Bandy will seek the opinion of Town Counsel on this matter.
7. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds (recused), Mr. Gold - yes, to approved the Park and Recreation Commission's request to charge \$1.00 per car that is parked on the Fairgrounds during the Bone Frog Challenge event.
8. Ms Bandy will attend the VEAC meeting that will be held on April 13, 2017.
9. It was reported that the Capital Planning Committee will speak to their recommendations during the All Boards Meeting.
10. The Board agreed that the Town does not have funds to purchase or maintain rest rooms at the Shunpike rest area. Ms Bandy will consult with Representative Paul Mark regarding any available funding for this project.
11. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to remove "Capital Improvement Committee..." and Request for Proposals for Ambulance " from the priority section of the agenda.
12. Mr. Gould reported that Jim Sinclair retracts his resignation from the Capital Planning

Committee.

13. The Board will come in individually to sign the Mass Works contract.
14. Ms S Reynolds reported that the Long Bridge will be a one lane bridge with lights during its construction.
15. Berkshire Brewery submitted a request for reduced liquor liability insurance for a wine and malt permit to serve during Reggae Fest at the Fairgrounds. The Executive Secretary will forward the request to the Town's insurance representative for his opinion.
16. Discussion of moving to a townofcharlemont.org e-mail address was deferred to the next meeting.
17. The Administrator was requested to speak with Karen Bloom regarding any plans for options Zoar Outdoor may have regarding the Charlemont Settlement Marker.
18. The Administrator was instructed to move forward with the UMass Clean Energy Extension Study-Mohawk Trail Woodlands Partnership if it does not take up too much of her time.
19. The Board will need more details and incentives to review before they decide to have departments partake in MIIA's initiative grant program.
20. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to support a feasibility study for expansion of Shelburne Control dispatching services.
21. The Board unanimously voted Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to increase the number of gallons of gasoline to bid for FY 2018 to 1,500.
22. The Administrator was granted time off on April 24, 2017
23. The Board decided that the meetings in May will be held on May 8th and May 22nd.
24. The Executive Secretary was requested to send the Animal Inspector's nomination papers from the Department of Agriculture to Ed Grinnell.
25. Business being concluded, the meeting was adjourned at 9:15 P.M.

Respectfully submitted

Approved by:  
Charlemont Select Board

Kathy A. Reynolds  
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.

Documents reviewed by the Board

Payroll

KP Law invoice

3-18-17 meeting minutes

Fuel bill invoices

Warrants

Letter to the Democratic and Republican Town Committees seeking potential election officers

Contractor authorized signatory listing  
Vocational transportation assessment  
Accountant's reports for March 2017  
Axia bankruptcy notice  
Labor Arbitration Institute's training  
USPS letter  
Certified Chapter 90 apportionment  
DEP Sustainable Materials Recovery Program  
National Register of Historic Places acceptance of the East Charlemont Schoolhouse  
Division of Local Service Bulletin  
Text for signs for the Transfer Station roll-Off containers  
Solicitation from Chesapeake Group Inc.  
Hampshire Council of Governments Annual Report  
Buy recycled policy and memo to employees  
Donation to the Charlemont Ambulance Service  
FY 2018 budget  
Berkshire Brewery submitted a request for reduced liquor liability insurance  
The UMass Clean Energy Extension Study-Mohawk Trail Woodlands Partnership  
Request for support of a feasibility study for expansion of Shelburne Control dispatching services