

MINUTES OF THE BOARD OF SELECTMEN'S MEETING
Town of Charlemont
Goodnow Town Hall

August 29, 2016
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The meeting was convened at 7:00 P.M. by Chairman Beth Bandy. Selectman Sarah Reynolds and Administrator Peg Dean also attended the meeting. Selectman Toby Gould was absent.

1. The Board unanimously voted, Ms Bandy – yes, Ms S Reynolds – yes, to approve the Mass Works application and payment of the KP Law statement.
2. It was noted that the Selectmen's minutes for the 8-3-16 meeting as listed under approve and sign on the agenda were not available for this meeting.
3. The Board unanimously voted, Ms Bandy – yes, Ms S Reynolds – yes, to approve and sign: 8-15-16 Selectmen's minutes; payroll and vendor warrants; the Mountain Rd. close out letter to MEMA along with amendment requests for change orders 1,2 and 3; MEMA FY 2017 Mountain Road bridge construction contract; DEP certification for the Transfer Station's scrap metal and rigid plastics containers; Household Hazardous Waste MOU and 3rd party Transfer Station Inspection agreement with the Franklin County Solid Waste Management District.
4. The Board unanimously voted, Ms Bandy – yes, Ms S Reynolds – yes, to acknowledge: KP Law update; letter regarding the Little Red Schoolhouse nomination to the National Register of Historic Places from the Mass Historical Commission; FRCOG traffic count summary; Charlemont's recycling revenue, a letter thanking the Selectmen for their service.
5. Ms Bandy reported that she spoke with DOR regarding the defeated 2 1/2 debt exclusion ballot vote. The defeated ballot question cancels out Annual Town Meeting warrant article passage.
6. Ms S Reynolds reported that the Highway Department is down to 3 trucks and a plan should be in place if further breakdowns occur. One police cruiser should be deemed surplus equipment and the Department's 4X4 is limping along. When the Fire Department air packs expire the Fire Department will not be able to enter burning buildings.
7. It was suggested a meeting with the Highway, Fire and Police Departments be scheduled to report each departments current equipment situation and to discuss contingency plans if needed. The Board agreed to schedule this meeting during the September 12th Selectmen's meeting as a 15-minute appointment.
8. Ms S Reynolds reported that the Highway Department's loader failed and is being repaired. The estimated cost of this repair is stated at \$12,000. An article to pay for this bill will be placed onto the Special Town Meeting warrant.
9. Fire Lieutenant Hamel attended the meeting to introduce Joe Boyle to the Board. Mr. Hamel, representing Fire Chief Annear, requested the Board to appoint Mr. Boyle to the Fire Department. The Board unanimously voted, Ms Bandy – yes, Ms S Reynolds – yes, to appoint Mr. Boyle to the Fire Department. Joe Boyle was qualified for office.

10. An FY 2016 Fire Department bill will be added to the Special Town Meeting warrant.
11. Ms S Reynolds reported that the process for paying detail rate, for any department, is that the funds for that detail must be received before payroll can be submitted. As for detail pay for the recent train accident, if the railroad requested serviced from the Fire Department, the railroad would be the party who would be paying for the requested service. Initial response to the train accident is paid from the budgeted payroll line item at regular pay rate.
12. An article to discontinue Burnt Hill Rd will be on the Special Town Meeting Warrant along with any other roads that Ms S Reynolds recommends might need to be re-voted. The loader repair cost and the FY16 Fire Department bill will also be placed on the Special Town Meeting Warrant. A date for the Special Town Meeting was not decided but will be potentially scheduled for the first part of October.
13. Ms Bandy reported that the Dept. of Agriculture Animal Inspector nomination form, nominating Ed Grinnell as Charlemont's Animal Inspector, has been filled out, will be notarized and sent back to the Dept. of Agriculture. The 2 people who have been suggested for the large animal inspections are unavailable at this time, but will be contacted in the near future.
14. The Board agreed that the Mass Works grant application can be submitted as presented.
15. Ms S Reynolds recused herself as a Selectman and spoke with Ms Bandy as Chair of the Earth Removal Committee. The Committee has a continued hearing on Sept. 13th and needs legal clarification on some issues. The Committee is asking for permission to contact Counsel. Ms Bandy stated that this appears to be an urgent matter and approved the request to contact Counsel.
16. Ms Bandy explained that the Charlemont Smith Vocational student may potentially need transportation if their vehicle becomes unreliable. Ms Bandy will contact the student's parents to offer options if the need for transportation occurs.
17. The Board reviewed the bridge design for the Legate Hill Rd bridge from Gill Engineering. It was noted that the design has been submitted to MassDOT for review and approval. The Board will invite the Highway Superintendent to the September 12th meeting to hear his opinion of the design.
18. Post Office centralization will be discussed during the September 12th meeting.
19. Fuel monitoring system quotes was tabled to the September 12th meeting.
20. The Board discussed adding a dedicated telephone line to the Fire Station. Administrator Dean stated that the cost of installation of the line would be between \$200 and \$400. The Board questions if the Fire Department has enough funds for this line. Fire Department dedicated telephone line will be discussed during the September 12th meeting.
21. The Board reviewed a letter from the Vocational Education Advisory Committee. This letter will be reviewed again for further discussion during the September 12th meeting.
22. Business being concluded, the meeting was adjourned at 8:15 P.M.

Respectfully submitted

Kathy A. Reynolds
Executive Secretary

Approved by:
Charlemont Board of Selectmen

This document is to be considered a draft until approved and signed by the Board of Selectmen.

Documents reviewed by the Board

Mass Works application and payment of the KP Law statement
Selectmen's minutes 8-15-16
Payroll and vendor warrants
Mountain Rd. close out letter to MEMA along with amendment requests for change orders 1,2
and 3
MEMA FY 2017 Mountain Road bridge construction contract
DEP certification for the Transfer Station's scrap metal and rigid plastics containers
Household Hazardous Waste MOU
3rd party Transfer Station Inspection agreement with the Franklin County Solid Waste
Management District
KP Law update
Letter regarding the Little Red Schoolhouse nomination to the National Register of Historic
Places from the Mass Historical Commission
FRCOG traffic count summary
Charlemont's recycling revenue
Letter thanking the Selectmen for their service
ERC request to contact Counsel
VEAC letter