

Minutes from Select Board Meeting, October 3, 2016, Town Hall, 7:00 P.M., Town of Charlemont, MA

In attendance: Select Board Chair Beth Bandy, Select Board members Sarah Reynolds and Toby Gould, Town Administrator Peg Dean

Invited guests: Fire Department

In attendance: Chief Doug Annear, Assistant Chief Kevin Crowningshield, Firefighter Scott Dean, Captain/EMT Greg Dekoschak, Captain Shane Furlon, Firefighter/ EMT Ken Hall, Lieutenant Charles Hamel

1. **Beth made a motion to approve and sign the letter to the Governor regarding Broadband funding disparity. Toby 2<sup>nd</sup>. Passed Unanimously.**
2. The Select Board heard updates from the Fire Chief about the Fire Department. The position descriptions and policies will be presented for approval at the next Select Board meeting. The SELECT BOARD will get Doug a performance review form.
3. The Fire Department talked about the current condition of the Station, and its lack of up keep, due to the budget. \$1000 for building maintenance was appropriated. The station needs 1 door fixed, 3 windows replaced, and the soffits are falling down. It discussed and confirmed that the article approved for fire station repairs is for \$6,000.
4. The Fire Chief discussed the need to replace the SCBA units and tanks and a matter of safety.
5. The Fire Chief discussed the need to take the 1982 Chevy rescue truck off the road as a matter of safety. Doug is not sure if the back of the truck belongs to the association. He'll look into.
6. There was a discussion of whether the Town is able to apply for the Assistance to Firefighters Grant. Shane is willing to help provide the information needed for the application. All agreed that the brush truck is needed immediately, but that they would determine which vehicle they want to request and would get the pricing/specifications. Engine 2 is on the Capital Improvement Plan for next year.

Peg was asked to get the list of information needed for the application out to the Fire Department by Thursday. The Fire Department will get back within 2 weeks. Peg is aiming to have draft of application completed for the Oct 17 agenda.

7. Sarah outlined what the Capital Improvement Plan is and its purpose.
8. The Fire Department would like to post signs at the Charlemont Inn and request a monthly inspection the first Monday of the month. The Select Board will look into and get back to Doug. There was discussion about the Fire Department getting a list of properties to Town Hall that may be a public danger.
9. The Fire Chief brought up salaries. He would like a \$18 minimum, or at least \$15 minimum, with 4-hour minimum. The Select Board recommends Doug bring this Town Meeting; Peg will email the wage and salary surveys to Doug.
10. Peg brought up that although Doug was discussing wages, detail rates was on the agenda. To clarify, per the Accountant, detail rates are contracted rates that need to be secured in advance of committing Town Personnel whether in writing or through an established contract.

The Select Board thanked all of the Fire Department for their service to the Town. They would like to do this again 3 months from now.

Adjourned at 8:25

Charlemont Fire Captain – dated 7-19-16

Charlemont Fire Lietenant – dated 7-19-16

Charlemont Firefighter – dated 7-19-16

Charlemont Fire Chief – dated 7-19-16

Charlemont Fire Policy\_Progressive Discipline Policy

Charlemont Fire Policy\_verbal reprimand

May 24, 2016 Annual Town Meeting Article 11

Submission to the Recorder for Fire supplement

Respectfully submitted by Peg Dean 10-31-16

Draft minutes until approved by the Select Board

*Edited 3-6-17 to reflect position description dates and submitted to the Select Board for approval  
3-13-17*