

MINUTES OF THE BOARD OF SELECTMEN'S MEETING

Town of Charlemont
Goodnow Town Hall

October 31, 2016

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The meeting was convened at 7:00 P.M. by Chairman Beth Bandy. Selectman Toby Gould and Administrator Peg Dean were also in attendance. Selectman Sarah Reynolds joined the meeting at 7:25 P.M.

1. Ned Childs and James Richardson, Charlemont Land Co., attended the meeting to discuss a right of way through Town property (Charlemont Fairgrounds) to their gravel pit. It was explained that the Company had been entering the Fairground to access their property by a "gentleman's" agreement. The access has been by way of entering the Fairgrounds on the east side to use the track around the property until reaching Park Street. The Company suggested a new access to their property by using their field on the north side of the Fairgrounds and then entering the Fairgrounds along the side of the track, then on to Park Street. The Charlemont Land Co. is applying for a gravel permit and access to the property must be proven. It was agreed that a written agreement is required. The new agreement will state: #1. The access will be per the documented Charlemont Land Company Ortho Map highlighted by Ned Childs; #2. The Town will continue to use the parking area in the Charlemont Land Company's field abutting the Fairgrounds with 10 day notice to the Land Company and proof of insurance will be provided by the Town; 3. The Charlemont Land Company will provide the Town with proof of insurance for use of the right of way; #4. The Charlemont Land Company agrees to a \$100 annual fee plus a fee of \$2.00 per load. The agreement will be for one year, at which time it will be revisited by the Selectmen. The Board of Selectmen unanimously voted, Ms Bandy - yes, Mr. Gould - yes, to the terms of the agreement.
2. At 7:25 P.M., Ms S Reynolds joined the meeting.
3. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to approve: payment of a bill from Town Counsel; a vacation request from the Executive Secretary/Town Clerk; a vacation request from the Town Administrator.
4. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to approve and sign the Selectmen's minutes for the 9-26-16 and 10-17-16 meetings; warrants; Mass. Cultural Council funding contract.
5. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to acknowledge: Introductory letter from the Mass. Dept. of Correction's MassCor Industries; an invitation to the Hampshire Council of Governments Legislative Summit; Mass. Dept. of Revenue Notification of Preliminary Certification; Invitation to the Mass Forest Alliance Modern Wood Heat Presentation and Tour; Thank you card; Executed Chapter 90 Project Request form; MassDOT changes to speed limit regulations; Close out letter from the Franklin Regional Council of Government for the Community

- Compact Cabinet Capital Improvement Planning project; letter from Wired West; Executed Recycling Dividends Program contract; September reports from the Franklin County Cooperative Inspection program; November Town newsletter.
6. Mr. Gould reported that if the Recreation Tax Special Legislation has not passed by January 3rd, the Town will need to start over. Ms Bandy will contact Representative Paul Mark for any recommendations to get this Legislation passed.
 7. The Selectmen read a letter from Secretary Jay Ash, approving the MassWorks Infrastructure Program Grant for Charlemont in the amount of \$949,000. This grant is for repairs to the Legate Hill Rd bridge and the 2 bridges on Route 8A North that have reduced load limits.
 8. Charlemont is having difficulties filling in gaps when there is no Ambulance coverage. The Board unanimously voted, Ms S Reynolds - yes, Mr. Gould - yes, (Ms Bandy recused) to ask the Ambulance workgroup to draft an RFP to start searching for services available that will enhance the Town's current service.
 9. Ms S Reynolds will research the status of the Grist Road that leads to the old mill off Route 8A North. Ms S Reynolds will also research the status of an old road located just after the Bissell Bridge.
 10. The Tax Collector will be asked for an updated report regarding properties in tax title.
 11. The Board reported that Jim Sinclair was appointed to the Capital Improvement Committee by the Board of Selectmen and Ron Smith was appointed to the same Committee by the Finance Committee during the last joint meeting of the Board of Selectmen and Finance Committee.
 12. Fire Chief Douglas Annear attended the meeting to report that TransCanada is offering the Town, specifically the Fire Department, a gift of a used 2011 Chevy 2500 pickup truck, 90,000 miles, that is in good condition. Chief Annear requested the Board accept this gift which will replace the 1982 Chevy Rescue truck. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to accept the gift offered by TransCanada with the understanding that the 1982 Chevy rescue truck will be taken off the road.
 13. The Board reviewed examples of budget reports posted to websites from several Towns to help decide the format to be used to post the Town budget to the Charlemont website. The Accountant will be asked to present a mockup of the Town budget that shows only the bold lines on the Town Meeting budget sheets. The Board will review the mock up before making a final vote.
 14. Erwin Reynolds, Jr. attended the meeting to offer his services to get rid of the surplus electronics that did not sell during the Town auction. This service is for free and will save the Town the cost of disposal. Ms Bandy and Mr. Gould unanimously voted to accept this offer.
 15. Ms S Reynolds questioned a possible conflict regarding a vote taken by the Selectmen during the August 15, 2016 Selectmen's meeting. The vote was to approve of the Animal

Control Officer's stated language for fines and fees for Charlemont to exclude fees paid to the ACO and suggested new fine of \$25 for a "roaming dog sighted" by the ACO. Ms S Reynolds stated that the Town bylaws site Chapter 173A. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to rescind the vote taken on August 15th as a precautionary measure until further research can be taken.

16. Ms S Reynolds stated that removal of the Town Hall buntings should happen without the need of a Selectmen's vote. The buntings should be displayed and removed according to the seasons.
17. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to become a member of CommBuys.
18. The Executive Secretary will research the date of the last executive session minutes held in the Selectmen's files and report that date to the Selectmen.
19. The November Town newsletter will be distributed on November 30, 2016.
20. The Board revisited a request for use of the Berkshire East Gift Account from the Federated Church. This request is for the parsonage building. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, Mr. Gould - yes, to approve the request.
21. Chairman Bandy signed over the titles for the vehicles that sold at auction.
22. Business being concluded, the meeting was adjourned at 9:00 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.

Documents reviewed by the Board

Bill from Town Counsel

Vacation request from the Executive Secretary/Town Clerk

Vacation request from the Town Administrator

Selectmen's minutes for the 9-26-16 and 10-17-16 meetings

Warrants

Mass. Cultural Council funding contract

Introductory letter from the Mass. Dept. of Correction's MassCor Industries

Invitation to the Hampshire Council of Governments Legislative Summit

Mass. Dept. of Revenue Notification of Preliminary Certification

Invitation to the Mass Forest Alliance Modern Wood Heat Presentation and Tour

Thank you card

Executed Chapter 90 Project Request form

MassDOT changes to speed limit regulations

Close out letter from the Franklin Regional Council of Government for the Community Compact

Cabinet Capital Improvement Planning project

Letter from Wired West

Executed Recycling Dividends Program contract

September reports from the Franklin County Cooperative Inspection program

November Town newsletter

Letter from Secretary Jay Ash, approving the MassWorks Infrastructure Program Grant

Budget report examples

CommBuys application

Use of the Berkshire East gift Account letter

Vehicle titles

Charlemont Land Company right of way agreement

Charlemont Land Company Ortho Map