

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

**June 6, 2016**

**Members Present:** Jacqueline Cashin; Chair, Karen LaClair, Anthony Ostroski.

The meeting was convened at 7:01 p.m.

1. Select Board member Sarah Reynolds stopped in to provide the Board with copies of plans of the Coates and Seibold properties. Reynolds explained that since the Town had discontinued maintaining the portion of Burnt Hill Road between these two properties, the only access the Siebolds have would be through the Heath portion of their property. Questions had recently arisen by Amy Coates, who was concerned that that because the Seibold property was up for sale, that they would be accessing it through her property. Reynolds confirmed that there was no right of way granted over her property to the Siebolds.
2. The Board reviewed the minutes from their 5/2/16 meeting. On a motion by Cashin and seconded by LaClair, the Board voted unanimously to approve the minutes, as written.
3. The Board discussed that each year they rotated the role of the Chairperson. On a motion by Cashin and seconded by Ostroski, the Board voted unanimously to appoint LaClair as Chair of the Board. Cashin reminded Hayden to update the Gateway, the website and other places the Chair would be posted.
4. The Board reviewed and signed the following (Cashin motioned, LaClair seconded):
  - a. Warrant to the Collector for 2016 motor vehicle commitment #3, #3A and #99
  - b. Monthly list of abatements for April, May & June, 2016.
  - c. 2016 Omitted and Revised Assessment Report. Hayden notified the Assessors that this report was now submitted online, but they would sign a paper copy for record of their signatures.
5. The Board reviewed the deeds and monthly construction report for April, 2016.
6. The Board reviewed a memo from the Select Board about buying recycled. It was discussed that the Office buys recycled products whenever possible but noted that they are often much more expensive than regular.
7. The Board discussed their warrant article before Town Meeting. Cashin and LaClair will try to attend the Town Meeting continuation on Wednesday, the 8<sup>th</sup> to speak to it.
8. It was discussed that the next regular meeting would fall on the 4<sup>th</sup> of July, so the Board agreed to meet on the following Monday; July 11<sup>th</sup>.
9. At 7:35 p.m., on a motion by Cashin and seconded by LaClair the Board voted unanimously to adjourn their meeting.

At 7:35 p.m., on a motion by LaClair and seconded by Ostroski the Board voted unanimously to enter into Executive Session pursuant to General Laws Chapter 59, Section 60, in order to deliberate on pending abatement and/or exemption applications, and to discuss strategy with respect to litigation re: Town of Charlemont v. William Shea, et al., as deliberating during an open session may have a detrimental effect on the litigation, and with the intent to not return to open meeting afterwards.

Roll Call:

Voting yes: LaClair, Cashin, Ostroski

Voting no: None

Motion passed unanimously.

Respectfully Submitted,  
Carlene Hayden;  
Assessor's Secretary

**List of Documents Viewed in Public Meeting of June 6, 2016\***

1. Minutes from meeting of 5/2/16
2. Warrant to the Collector for 2016 motor vehicle commitment #3, #3A & #99
3. Monthly list of abatements for April, May & June, 2016.
4. 2016 Omitted and Revised Assessment Report, dated June 6, 2016
5. Deeds for April, 2016
6. Building construction for April, 2016
7. Memo from Select Board regarding buying recycled products, dated May 13, 2016

**\*Documents are stored in their respective files in the Assessor's office.**