

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING
TOWN OF CHARLEMONT**

June 9, 2014

Members Present: Sarah Reynolds; Chair, Jacqueline Cashin

The meeting was convened at 7:05 p.m.

1. The Board discussed the resignation of recently elected Assessor Pamela Wilder. The Board expressed their dismay at this news as they were looking forward to working with her. The Board agreed they would seek out other individuals to fill the vacancy.
2. Chairperson Reynolds announced that it was time to rotate the Board Chair and made a motion to appoint Jacqueline Cashin as Chair of the Board of Assessors, effective at their next meeting. The motion was seconded by Cashin and approved unanimously.
3. The Board reviewed the minutes from their meeting of 5/12/14. On a motion by Reynolds and seconded by Cashin, the Board voted unanimously to approve the minutes as written.
4. The Board reviewed and signed the following documents:
 - a. 2014 motor vehicle commitments #3, #99, and Section 5.
 - b. Monthly list of abatements for May, 2014.
 - c. Monthly list of exemptions for May, 2014.
 - d. Record of Exemptions pages.
5. The Board reviewed the property tax and DAV motor vehicle tax exemptions reimbursement requests.
6. The Board reviewed the deeds and building construction for May, 2014.
7. The Board reviewed a Forest Cutting Plan submitted by the Charlemont Land Company.
8. The Board reviewed the request for payment of Assessor's Salaries. It was noted that the pro-rated salary submitted for Wilder would be cancelled.
9. The Board reviewed and discussed the property at 14 Thunder Lane. It was noted that there was a condemnation order on a separate apartment unit on the premises; however their records had the property coded as a single family. This will be looked into.
10. At 7:27 p.m., on a motion by Cashin and seconded by Reynolds, the Board voted unanimously to adjourn their meeting.

At 7:27 p.m., on a motion by Reynolds and seconded by Cashin, the Board voted unanimously to enter into Executive Session with the intent to not return to open meeting afterwards, in order to deliberate on pending abatement and/or exemption applications.

Roll Call:

Voting yes: Reynolds, Cashin

Voting no: None

Motion passed unanimously.

Respectfully Submitted,

Carlene Millett,
Assessor's Secretary

List of Documents Viewed in Public Meeting of June 9, 2014*

1. Minutes from meeting of 5/12/14
2. 2014 motor vehicle commitments #3, #99, and Section 5.
3. Monthly list of abatements for May, 2014
4. Monthly list of exemptions for May, 2014
5. Record of Exemptions pages
6. Request for reimbursement of Property tax and DAV motor vehicle tax exemptions to DOR/DLS, dated 6/2/14.
7. Deeds and building construction for May, 2014.
8. Forest Cutting Plan submitted by the Charlemont Land Company, dated 4/18/14.
9. Request for payment of Assessor's Salaries.
10. Condemnation order and property record card for 14 Thunder Lane.

***Documents are stored in their respective files in the Assessor's office.**