

**CHARLEMONT BOARD OF ASSESSORS  
AUGUST 15, 2016 MEETING MINUTES**

**Members Present:** Chair, Karen LaClair, Chair, Jacqueline Cashin, Anthony Ostroski.

The meeting was convened at 7:02 p.m.

1. The Board reviewed the minutes from their 7/18/16 meeting. On a motion by LaClair and seconded by Ostroski, the Board voted unanimously to approve the minutes, as written.
2. The Board reviewed and signed the following (LaClair motioned, Ostroski seconded):
  - a. Monthly list of abatements for July, 2016.
  - b. MAAO Fiscal Year 2017 dues invoice.
3. It was noted that due to a recent dues increase by the MAAO, the Board currently rotated membership between the Assessors and their Secretary. It was discussed that the entire Board and their staff should all belong to the Association as members. On a motion by LaClair and seconded by Cashin, the Board voted unanimously to increase their budget for Fiscal Year 2018 to cover all Board members and their Secretary under the MAAO membership.
4. Cashin asked if the Town belongs to the Massachusetts Municipal Officers Association, and if not, could the Assessors join, as there are many benefits to membership. Hayden agreed to look into this.
5. The Board reviewed the deeds and building construction for June, 2016.
6. Hayden submitted two upcoming trainings to the Board; The MAAO Clerk's meeting and What's New in Municipal Law workshop. Hayden asked the Board to let her know ASAP if they would be attending so that she could submit for payment in time.
7. It was noted that the next regular meeting will fall on Labor Day, so the Board will meet on Monday; September 12<sup>th</sup>, 2016.

At 7:34 p.m., on a motion by LaClair and seconded by Ostroski the Board voted unanimously to adjourn their regular meeting and enter into Executive Session, pursuant to General Laws Chapter 59, Section 60, in order to deliberate on pending abatement and/or exemption applications, with the intent to not return to open meeting afterwards.

Roll Call:

Voting yes: LaClair, Cashin, Ostroski

Voting no: None

Motion passed unanimously.

Respectfully Submitted,  
Carlene Hayden;  
Assessor's Secretary

## **List of Documents Viewed in Public Meeting of August 15, 2016\***

1. Minutes from meeting of 7/18/16
2. Monthly list of abatements for June
3. MAAO Fiscal Year 2017 dues invoice
4. Deeds for June, 2016
5. Building construction for June, 2016
6. MAAO Clerk's Meeting event details
7. What's New in Municipal Law agenda and workshop list

**\*Documents are stored in their respective files in the Assessor's office.**