

CHARLEMONT BOH MEETING – CHARLEMONT TOWN HALL

April 23, 2014

MEMBERS PRESENT: Ron Smith, Rob Lingle, Doug Telling, Ruth Cannavo

1. The meeting was called to order at 7:08 pm by the Chair, Rob Lingle.
2. The minutes of the March 26, 2014 meeting were approved and signed.
3. The Board received a request from Barnhardt Manufacturing to approve the application of waste water sludge on property owned by John Kinchla on Tower Road. Doug Telling moved to approve the request, Ruth Cannavo seconded. The motion passed.
4. The Board re-visited the BOH Meeting start time. Rob Lingle suggested the issue be tabled, and therefore it was tabled by consensus.
5. The Board discussed sending a letter to all of the current Permit Holders, explaining the new procedure, and give a deadline to comply. Rob agreed to draft the letter, with reviews to be done by the Board before sending.
6. The Board discussed “Inter-Board Communications”. The Parks and Recreation Board would like a copy of our minutes and a copy of the permits issued by the Board. Glen Ayers will be asked to see about re-programming the Permitting System to email a copy of each permit issued to the Parks and Recreation Board.
7. MAHPCO membership: Ruth Cannavo will continue to be the Board’s representative.
8. Board of Health Training: members can go online to complete the courses and tests.
9. The Board received six (6) Septic System Pumping Reports.
10. The Board received a list of Building Permits issued.
11. The meeting was adjourned at 7:55 pm.

Respectfully submitted,

Ronald Smith

This document is a draft until approved and signed by the Board of Health.

## LIST OF DOCUMENTS – BOH MEETING

April 23, 2014

1. Agenda for April 23, 2014 meeting
2. Minutes of March 26, 2014 meeting (signed)
3. Six (6) Septic System Pumping Reports
4. List of Building Permit requests
5. Letter, re: Burial Agent
6. Update on Measles report
7. Documents from Barnhardt Manufacturing Company