

**MINUTES OF THE SELECT BOARD'S MEETING**  
**Town of Charlemont**  
**Goodnow Town Hall**

May 8, 2017  
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The meeting was convened at 7:00 P.M. by Chairperson Beth Bandy. Select Board member Sarah Reynolds and Administrator Peg Dean were also in attendance. Select Board member Toby Gould was absent.

1. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, to approve, approve and sign and to acknowledge: Payroll, KP Law invoice; mail box policy; correspondence from Wire West; fuel bills; Town Administrator's vacation request; 4/25/17 meeting minutes; warrants; UMASS Clean Energy Extension Study-Woodlands Partnership letter; MassDOT crosswalk sign permit application; letter thanking Amy Wales for donating a file cabinet; MassDOT Chapter 90 ten year contract; 2nd and 3rd Mass Works reimbursement request; FRCOG 2016 Annual Report; 2017 operational plan from Pan Am Railways Inc.; Letter from the Town of Buckland's Chair to the Mohawk School Committee Chair; executive contract from the FRCOG for procurement bridge construction services; revised timeframe to install windows at the Fire Station; Historic New England's workshop series; Franklin Land Trusts spring newsletter.
2. The Board discussed the number of Scott Air Packs and Bottles stated in the 2 1/2 Debt Exclusion ballot question and warrant article. The number stated is incorrect and it was determined that the ballot question cannot be changed at this late date. The Executive Secretary will contact Town Counsel to see if the wording for the warrant article, specifically the number of Air Packs and Bottles, can be amended on Town Meeting floor.
3. The Board will send any addition candidates night questions to the Executive Secretary who will in turn provide the questions to the Moderator.
4. Ms S Reynolds will present photographs of the current Highway and Police vehicles during the Pre-Town Meeting information session. Mr. Gould will present for Broadband.
5. Park and Recreation members Jerry DuPree and William Harker attended the meeting to ask the Board for permission to have the Highway Department deliver road sweepings to the track at the Fairgrounds. The Board unanimously voted, Ms Bandy - yes, Ms. S. Reynolds - yes, to have the Highway Department work with the Parks and Recreation Commission regarding their request. Ms S Reynolds will speak with the Highway Superintendent.
6. It was reported that a projector and use of the screen has been requested for Annual Town Meeting.
7. It was reported that the DCR is requesting immediate payment of the \$896 due for surplus equipment that has been sold. An article will be placed on the Annual Town Meeting Warrant for this amount to be paid out of Stabilization. The Finance Committee members who were in attendance, Mr. Filoramo Ms Hathaway and Mr. Smith, recommended this article.
8. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, to increase the Three Town Landfill budget line item to \$4,100.00.
9. Ms Bandy stated that printing of the Annual Town Report is on schedule.
10. The Board deferred discussion of nominating an Inspector of Animals until their next meeting.
11. Administrator Dean explained that the Municipal Vulnerability Preparedness Program will get the Town in line for grants. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, to apply for the Program with Ms Bandy signing the letter and application outside of a meeting.

12. The Board discussed several items to include in the May Town Newsletter.
13. There were no updates regarding: Board Band; Recreation Tax; Ambulance; Bridges.
14. Administrator Dean will research what is involved with the Assistance to Firefighters Grant and report her findings to the Board for discussion. There will be a sharing of services meeting in June.
15. The Board unanimously voted, Ms Bandy - yes, Ms S Reynolds - yes, to ask MassDOT to remount onto a new placard the Charlemont Settlement Marker.
16. The Executive Secretary will work with the Treasurer regarding the Injured on Duty Insurance quote.
17. Administrator Dean will update the Mass. Municipal Assoc. municipal directory.
18. Business being concluded, the meeting was adjourned at 8:40 P.M.

Respectfully submitted

Approved by:  
Charlemont Select Board

Kathy A. Reynolds  
Executive Secretary

This document is to be considered a draft until approved and signed by the Select Board.

Documents reviewed by the Board

Payroll  
KP Law invoice  
mail box policy  
correspondence from Wire West  
fuel bills  
Town Administrator's vacation request  
4/25/17 meeting minutes  
Warrants  
UMASS Clean Energy Extension Study-Woodlands Partnership letter  
MassDOT crosswalk sign permit application  
letter thanking Amy Wales for donating a file cabinet  
MassDOT Chapter 90 ten year contract  
2nd and 3rd Mass Works reimbursement request  
FRCOG 2016 Annual Report  
2017 operational plan from Pan Am Railways Inc  
Letter from the Town of Buckland's Chair to the Mohawk School Committee Chair  
Executive contract from the FRCOG for procurement bridge construction services  
Revised timeframe to install windows at the Fire station  
Historic New England's workshop series  
Franklin Land Trusts spring newsletter.

