

Charlemont Finance Committee
Minutes
April 28, 2012

Present: Rich Filoramo, Norma Lynch, Amy Wales, David Cunningham and Toby Gould.

Absent: None.

The meeting was called to order at 8:30 a.m.

The Minutes of the April 7, 2011 meeting were accepted.

The 2013 proposed budget was reviewed, line by line.

- The Secretary to the Board's salary increase is proposed by the Selectmen for additional responsibilities.
- Veterans' benefits, Memorial Park mowing and Library Incentive Grant were all explained.
- The continuing cost of unemployment insurance is projected through the end of the fiscal year. A request for a Reserve Fund transfer to cover this cost should be made.
- The line - Electronics Contingency - covers Town Hall offices.
- Under Treasurer's Contracted services, payroll services are included. There was a discussion concerning payroll service providers. Payroll services cost increased due to change in service providers.
- The line – Assessor's Consultant – continues for training.
- The Line – Assessor's License/Dues – is a software fee.
- Fuel costs (all departments) will be adjusted to the new contract just prior to Town Meeting due to the fact that this is when the numbers will be available.
- The line – Ambulance Billing Costs – should be a revolving fund.
- In the future, fuel usage needs to be reviewed and projected in February.
- Roll-off containers – no vote needed.
- New Shelburne contract for transfer station to be signed by Board of Selectmen.

Other issues

Warrant issue for Highway Plow truck is to replace a 1993 plow truck. Savings to be made by transferring sander and plow from old truck to new.

The next meeting will be May 4, 2012.

The meeting adjourned at 10:50 a.m.

Respectfully submitted,
Toby Gould