

4/16/16 meeting immediately to follow to the Finance Committee meeting at Charlemont Town Hall.

In attendance: Select Board members Toby Gould and Sarah Reynolds and Town administrator Peg Dean

Present in room from previous budget meeting: Amy Wales

1. Peg shared that the fire fighters' special event rate was brought up at the Parks and Rec meeting Tuesday 4/12, while discussing how to streamline the Fairgrounds application with the new Special Events Application, that before bringing it to the Select Board as suggested at the meeting, I brought it the Emergency Services department Wednesday 4/13, asking if they stood behind the rates if asked. I shared that I reinforced with dept heads that good policy helps eliminate personalities, policy that can be consistently applied without favor.
2. The special events policy was discussed. It was suggested to add the following language: when to charge for vehicles, that mutual aid is in place during an event (which will be the responsibility of either the dept head or the Town Admin), and that the Town will respond to local emergencies during Special Events.
3. What roles each emergency services crew offers at a special event was discussed. It was decided that the Fire Chief would be invited in to a Select Board meeting to discuss.

Respectfully submitted by Peg Dean 4/22

Draft until approved by Select Board