

MINUTES OF THE BOARD OF SELECTMEN'S MEETING
Town of Charlemont
Goodnow Town Hall

August 10, 2015

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The meeting was convened at 7:00 P.M. by Acting Chair David Cunningham. Sarah Reynolds and Administrator Peg Dean also attended the meeting.

1. The Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, to approve and sign: Accounting invoice, minutes of the 7-27-15 dog hearing, warrants, the Selectmen's minutes of 7-13-15 and 7-27-15, the Peer to Peer Technical Assistance letter, the Memorandum of Agreement with the FRCOG for the FY15 accounting records closeout, a letter to Adam's Plumbing.
2. The Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, to accept the resignation of Dan Girard from the Planning Board and the resignation of Ruth Cannavo from the Conservation Commission.
3. The Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, to approve and sign the cover letter for the Verizon petitions regarding cell service. The letter and petitions will be held until the Administrator receives a support letter from Representative Paul Mark supporting Charlemont's efforts.
4. Discussion of traffic calming measures in the village was deferred until a full Board is in attendance.
5. The Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, to grant the Administrator permission to contact Town Counsel for an opinion regarding a recreation tax.
6. Mr. Cunningham reported that he met with the Account who is trying to satisfy the Towns concerns and is working to put procedures in place before the end of FY 2016.
7. Mr. Cunningham reported that the Town does not allow records off site and that everyone needs to be using a bill schedule, either the old one or new one. The Administrator will ask the accountant to "tweak" the new bill schedule as noted by some Department heads.
8. John Atwater attended the meeting and suggested an idea to raise revenue. Although the Shunpike rest area is owned by the State, the land between the river and the rest area is owned by the Town who can control that area by charging a fee.
9. Ms S Reynolds reported that the land in question is owned by a private land owner and the land is currently in an Agricultural Preservation. The Town only owns the Hawkes Cemetery.
10. Mr. Atwater stated that he feels the Town should use a river use tax in a useful way. Mr. Atwater stated that the East Oxbow Road bridges and railings look different than pictures he has sent previously. He has repaired the railings because the condition they were in was shameful.
11. The Executive Secretary was requested to contact the Franklin County Technical School Business Manager to see if there is room on the Tech bus for Charlemont Tech students.
12. Vocation Education Transportation fuel will be discussed during the FY 2017 budget season.
13. The Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, to keep the date of July 15th as the last day for submitting previous year bills to the accountant.
14. It was reported by the Administrator that there are several outstanding bills due from FY 2015. The Administrator will reach out to Hampshire Power and Staples Credit to explain the reason these bills cannot be paid at this time and to inform them of the possibility of a Special Town Meeting in the month of October.
15. A policy regarding the mileage rate will be discussed during the next meeting when all Board members are in attendance.
16. The Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, that invoices from

the accountant are to be submitted to the Executive Secretary for approval and processing, with a copy to the Administrator.

17. The Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, to grant the Administrator permission to attend the What’s New in Municipal Law training.
18. The Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, to request the Administrator order a new handicap plate for the automatic door opener in the Town Hall.
19. The Board chose August 25th or 26th between 5:00 P.M. and 5:30 P.M. for a walk through of the West County Baptist Church building.
20. The Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, to request payment in the form of a check when the Town has MIIA credits.
21. It was noted that plans for holding a dinner on the Long Bridge have been cancelled.
22. The Board received and unanimously voted to approve, Mr. Cunningham – yes, Ms S Reynolds – yes, the MIIA fire and Police insurance policy as submitted.
23. The Administrator was granted permission to contact Josh Bellows to configure the copy machine for wireless use.
24. A letter thanking Jerry DuPree for the stone seat at the Bissell Bridge viewing area will be drafted.
25. At 8:15 P.M., the Board unanimously voted, Mr. Cunningham – yes, Ms S Reynolds – yes, to enter into executive session under exemption # (7) To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; not to return to the open meeting but to adjourn the meeting during executive session.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.

Documents viewed by the Board

Accounting invoice
7-27-15 and 7-13-15 Selectmen’s minutes
7-27-15 dog hearing minutes
MIIA Fire and Police insurance policy quote
Peer to Peer Tech. Asst. letter
FRCOG MOA for accounting closeout
Letter to Adam’s Plumbing
Resignations from Dan Girard and Ruth Cannavo

Warrants
Verizon petition cover letter

