

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING
TOWN OF CHARLEMONT**

June 22, 2015

Members Present: Jacqueline Cashin; Chair, Karen LaClair. **Members Absent:** Anthony Ostroski.

The meeting was convened at 7:06 p.m.

1. The Board reviewed the minutes from their 6/8/15 meeting. On a motion by Cashin and seconded by LaClair, the Board unanimously approved the minutes as written.
2. On a motion by Cashin and seconded by LaClair, the Board reviewed and voted to sign the following documents:
 - a. Fiscal Year 2016 preliminary tax commitment
 - b. 2015 motor vehicle commitment #Section 5
 - c. Notice of uncollectible property and excise taxes from Tax Collector
 - d. Monthly list of abatements for June, 2015
 - e. Monthly list of abatements for levy of fiscal years 2004-2015 (MCI ATB abatements).
3. The Board reviewed the deeds and building construction report for May, 2015.
4. The Board discussed the allocation of the MCI ATB appeal settlement. Millett explained that in a settlement agreement, the allocation of the amount of taxes abated was left up to the Assessors, but that some amount should come out of each fiscal year in the appeal. It was discussed that the percentage allocation that was suggested by an Accountant made the most sense; therefore since the settlement amount was around 16% of the entire taxes paid for all years in the appeal, 16% of the taxes paid for each fiscal year would be used as the abatement payout amount. After discussion, the Board agreed this method made the most sense and on a motion by Cashin and seconded by LaClair, the Board voted unanimously to use the allocation method for the MCI abatement payout.
5. The Board discussed the Abandoned and Derelict Properties Task Force and noted that Anthony had agreed to serve as the Assessor Representative.
6. At 7:49 p.m., on a motion by Cashin and seconded by LaClair, the Board voted unanimously to adjourn their meeting.
7. At 7:49 p.m., on a motion by Cashin and seconded by LaClair, the Board voted unanimously to enter into Executive Session in order to deliberate on pending abatement and/or exemption applications, with the intent to not return to open meeting afterwards.

Roll Call:

Voting yes: Cashin, LaClair

Voting no: None

Motion passed unanimously.

Respectfully Submitted,
Carlene Millett,
Assessor & Secretary

List of Documents Viewed in Public Meeting of June 22, 2015*

1. Minutes from meeting of 6/8/15.
2. Fiscal Year 2016 preliminary tax commitment
3. 2015 motor vehicle commitment #Section 5
4. Notice of uncollectible property and excise taxes from Tax Collector
5. Monthly list of abatements for June, 2015
6. Monthly list of abatements for levy of fiscal years 2004-2015 (MCI ATB abatements-see MCI ATB file).
7. Building construction report for May, 2015
8. Deeds for May, 2015
9. MCI ATB appeal allocation spreadsheet

***Documents are stored in their respective files in the Assessor's office.**