

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

**January 11, 2016**

**Members Present:** Karen LaClair, Anthony Ostroski.

**Members Absent:** Jacqueline Cashin; Chair

The meeting was convened at 7:02 p.m.

1. The Board reviewed the minutes from their 12/14/15 meeting and decided to table signing them as LaClair was not present for that meeting and Cashin was not present tonight to sign.
2. The Board reviewed and signed the following (LaClair motioned, Ostroski seconded):
  - a. Warrant to the Collector for the Fiscal Year 2016 real and personal property tax commitment
  - b. Warrant to the Collector for the FY 2016 overdue Sewer District fees
  - c. Fiscal Year 2016 Notice of Commitment to Treasurer
  - d. Warrant to the Collector for 2015 motor vehicle commitment #7
  - e. Monthly list of abatements for December, 2015
  - f. Assessor's notice regarding returns of Forms of List
  - g. Assessor's Statement to be included with FY 2015 bound commitment book
  - h. Invoice from CAI Technologies for tax map maintenance
  - i. USPS for Assessor's P.O. Box fee
3. The Board reviewed Forest Cutting Plans for the Kendrick and Earle properties.
4. Secretary Hayden informed the Board that Sam from Mayflower will be conducting 2015 building permit inspections this week.
5. Hayden noted that she had visited Cherrie Pierson Road, had found an additional yurt and had written a letter to the owner asking for information on it. The owner had responded and Hayden will add it to the property card and bring it to the next meeting for the Board's review.
6. At 7:27 p.m., on a motion by Cashin and seconded by Ostroski, the Board voted unanimously to adjourn their meeting.

At 7:21 p.m., on a motion by LaClair and seconded by Ostroski, the Board voted unanimously to enter into Executive Session pursuant to General Laws Chapter 59, Section 60, in order to deliberate on pending abatement and/or exemption applications, and with the intent to not return to open meeting afterwards.

**Roll Call:**

Voting yes: LaClair, Ostroski

Voting no: None

1. Motion passed unanimously.

Respectfully Submitted,  
Carlene Hayden,  
Assessor's Secretary

## **List of Documents Viewed in Public Meeting of January 11, 2016\***

1. Minutes from meeting of 12/24/15
2. Warrant to the Collector for the Fiscal Year 2016 real and personal property tax commitment
3. Warrant to the Collector for the FY 2016 overdue Sewer District fees
4. Fiscal Year 2016 Notice of Commitment to Treasurer
5. Warrant to the Collector for 2015 motor vehicle commitment #7
6. Monthly list of abatements for December, 2015
7. Assessor's notice regarding returns of Forms of List, dated 1/1/16
8. Assessor's Statement to be included with FY 2015 bound commitment book, dated 1/11/16
9. Invoice from CAI Technologies for tax map maintenance, dated 1/1/16
10. USPS for Assessor's P.O. Box fee, dated 1/11/16
11. Forest Cutting Plan extension for Kendrick property, dated 8/24/12
12. Forest Cutting Plan for Earle property, dated 12/18/15.

**\*Documents are stored in their respective files in the Assessor's office.**