

**CHARLEMONT BOARD OF ASSESSORS
JANUARY 3, 2022 MEETING MINUTES
TELEPHONE CONFERENCE CALL**

Members Present/ Participating:

Jacqueline Cashin; Chair, Karen Rau, Anthony Ostroski

Call to Order

Cashin called the meeting to order at 6:30 p.m.

#1: Approval of Minutes

The Board reviewed the amended minutes from their 11/22/2021 meeting. On a motion by Cashin and seconded by Ostroski the Board voted unanimously to approve the minutes as amended. The Board reviewed the minutes from their 12/6/2021 meeting. On a motion by Cashin and seconded by Ostroski the Board voted unanimously to approve the minutes as written.

#2: Board Action/Signatures

The Board reviewed and unanimously voted to sign the following (Cashin motioned, Ostroski seconded, all in favor):

1. Fiscal Year 2022 Assessors Warrant to Collector Real Estate Tax;
2. Fiscal Year 2022 Assessors Warrant to Collector Personal Property Tax;
3. Fiscal Year 2022 Assessors Warrant to Collector Certified Overdue Sewer District Fees, Plus Interest;
4. Assessors to Accounting Officer Notice of Commitment Fiscal Year 2022;
1. Assessors statement of property taxes assessed as of January 1, 2021 (Fiscal Year 2022);
5. Monthly list of real and personal property tax abatements for December, 2021 (Cashin motioned, Rau seconded, all in favor);
6. Monthly list of motor vehicle excise tax abatements for December, 2021 (Cashin motioned, Rau seconded, all in favor);
7. Upon request of the Tax Collector; Assessors to Collector Certification of Uncollected Taxes (Personal Property) (Cashin motioned, Ostroski seconded, all in favor):
 - a. Fiscal Year 2014: \$184.86
 - b. Fiscal Year 2015: \$1,156.28
 - c. Fiscal Year 2016: \$464.05
 - d. Fiscal Year 2017: \$722.81;
8. Administrative Abatement for solar PILOT; difference between assessed tax and agreement payment; \$94.24 (Cashin motioned, Ostroski seconded, all in favor).

#3: Review/Approve Invoices

1. The Chair had pre-approved their Secretary to pay an invoice for Patriot Properties, Inc. For \$12,487.50 for valuation work, which closes out their billing for the year with Patriot.

#4: Review Correspondence

The Board received an email from Andrew Mueller regarding property tax increases and Proposition 2 ½ The Board directed their Secretary to set up a meeting with Mr. Mueller for Next Monday, January 10th, 2022 and asked her to pull his property cards for 2018-2022.

The next meeting will be Monday, January 10, 2022.

Adjournment

At 6:58 p.m. on a motion by Cashin and seconded by Rau, the Board voted unanimously to adjourn their meeting; Roll Call vote: Cashin-Yes, Rau-Yes, Ostroski-Yes.

Respectfully Submitted,

Carlene Hayden,
Assessor's Secretary

Documents Viewed in Meeting of January 3, 2022*

2. Agenda for meeting of 1/3/2022
3. Minutes from meeting of 11/22/2021 & 12/6/2021
4. Fiscal Year 2022 Assessors Warrant to Collector Real Estate Tax
5. Fiscal Year 2022 Assessors Warrant to Collector Personal Property Tax
6. Fiscal Year 2022 Assessors Warrant to Collector Certified Overdue Sewer District Fees, Plus Interest
7. Assessors to Accounting Officer Notice of Commitment Fiscal Year 2022
8. Assessors statement of property taxes assessed as of January 1, 2021 (Fiscal Year 2022)
9. Monthly list of real and personal property tax abatements for December, 2021
10. Monthly list of motor vehicle excise tax abatements for December, 2021
11. Assessors to Collector Certification of Uncollected Taxes (Personal Property) Fiscal Years 2014-2017.
12. Administrative Abatement for solar PILOT ; 1/3/2022
13. Invoice from Patriot Properties, Inc. for valuation work, 11/30/2021
14. Email from Andrew Mueller; 1/3/2022

***Documents are stored in their respective files in the Assessor's office.**