

**CHARLEMONT BOARD OF ASSESSORS
JULY 11, 2022 MEETING MINUTES**

CHARLEMONT ASSESSOR'S OFFICE & CONFERENCE CALL

Members Present/ Participating:

Jacqueline Cashin; Chair, Karen Rau, Anthony Ostroski

Others Present:

Greg Rowehl

Call to Order

Cashin called the meeting to order at 6:30 p.m.

#1: Board Reorganization

It was discussed that it was time to rotate the Board Chair and Karen Rau, being next in the rotation, the Board asked if she was willing to serve as Chair. Rau having agreed, on a motion by Cashin and seconded by Ostroski, the Board voted unanimously to appoint Rau as Chair of the Board.

#2: 7:00 Appointment; Greg Rowehl

Greg Rowehl attended an appointment with the Assessors regarding an issue with the proper borders of his property. He explained that there is a current and ongoing issue with his property and an adjacent property in regard to a driveway right of way. Future plans for his property involve a driveway that is currently being used by his abutter and may or may not be situated on his property. The board discussed the property maps used for the assessment of property in the town of Charlemont. The maps cannot be used for land disputes because they are for assessment purposes only and utilize straight boundary lines and enclose the amount of property for each owner but may not reflect the actual shape of the boundary line. If a resident believes that the wrong amount of property is represented on the map, they can petition the Assessors for a change. Since Mr. Rowehl does not have an issue with the amount of property included for his parcel on the map for assessment purposes, or the real estate currently on the property, the Board would have no further action. Actions about land disputes are made in Land Court in accordance with the Rules and Standing Orders of the Land Court and any boundary issues should be resolved there. The Board advised Mr. Rowehl that if he did find any discrepancies with the real estate or the amount of acreage assessed, the Board would be happy to discuss that with him since that is within Assessment jurisdiction. Boundary disputes are not handled by assessment officers. (J.M.C., Assessor)

#3: Approval of Minutes

The Board reviewed the minutes of 6/20/2022 and on a motion by Cashin and second by Ostroski, the Board voted unanimously to approve the minutes, as written.

#4: Board Action/Signatures

The Board reviewed/approved the following (Cashin motioned, Ostroski seconded):

1. Fiscal Year 2023 quarterly tax map maintenance invoice from CAI
2. Fiscal Year 2023 quarterly WebGIS support invoice from CAI
3. Fiscal Year 2022 invoice for plan copies from Registry of Deeds (Hayden previously approved as it was a prior FY invoice which needed to be paid timely).
4. Monthly list of abatements of real, personal property and motor vehicle excise for June, 2022.

#4: Review Correspondence

1. The Board reviewed the deeds for June, 2022
2. The Board reviewed the building permits for May, 2022
3. The Board reviewed an informational piece in the Town newsletter from the Assessor's Office on motor vehicle excise information and taxation

Adjournment

At 8:00 p.m. on a motion by Cashin and seconded by Ostroski, the Board voted unanimously to adjourn their meeting and enter into Executive Session pursuant to General Laws Chapter 59, Section 60, in order to deliberate on pending abatement and/or exemption applications and to not reconvene in open session afterwards. Roll Call vote: Cashin-Yes, Rau-Yes.

Respectfully Submitted,

Carlene Hayden, Clerk and
Jacqueline Cashin, Assessor

Documents Viewed in Meeting of July 11, 2022*

1. Agenda for meeting of 7/11/2022
2. Deeds for Buntin Property; Book 2708, Page 27 & Book 7553, Page 171
3. Deed for Rowehl property; Book 6718, Page 48
4. Survey Plan of Rowehl property; Plan Book 150, Page 85
5. Survey Plan of Buntin property; Plan Book 150, Page 90
6. Minutes from 6/20/2022 meeting
7. Fiscal Year 2023 quarterly tax map maintenance invoice from CAI, 7/1/2022
8. Fiscal Year 2023 quarterly WebGIS support invoice from CAI, 7/1/2022
9. Fiscal Year 2022 invoice for plan copies from Registry of Deeds, 6/30/2022
10. Monthly list of abatements of real, personal property and motor vehicle excise for June, 2022
11. Deeds for June, 2022
12. Building permits report for May, 2022
13. Town newsletter for June, 2022

***Documents are stored in their respective files in the Assessor's office.**