

**CHARLEMONT BOARD OF ASSESSORS**  
**AUGUST 5, 2024 MEETING MINUTES**  
**CHARLEMONT ASSESSOR'S OFFICE**

**Members Present/ Participating:**

Anthony Ostroski, Karen Rau

**Members Absent:**

Jacqueline Cashin

**Call to Order**

Ostroski called the meeting to order at 6:30 p.m.

**#1: Town Clerk Appointment to Notarize Board Signatures**

Town Clerk Thorne Palmer attended the meeting to witness and notarize the Board's signatures on four Chapter 61 classification land liens.

- a. Jeffrey Cady, 25 Burrington Road
- b. Monte & Wilma Chandler, 319 Avery Brook Road
- c. Steven G. Moseley, Avery Brook Road
- d. David Gott & Edward Watt, Burnt Hill Road (release of lien).

The Board thanked Palmer for his time.

**#2: Approval of Minutes**

The Board reviewed the minutes from their 6/24/2024 meeting. On a motion by Ostroski and seconded by Rau, the Board voted unanimously to approve the minutes, as written.

**#3: Board Approval/Signatures**

The Board reviewed and signed the following:

1. Fiscal Year 2024 Chapter 61, 61A & 61B applications and notices of action:
  - a. William & Norma Coli, Chapter 61A
  - b. Doug Forbes & Lida Bihun-Forbes, Chapter 61B

On a motion by Ostroski, and seconded by Rau, the applications were unanimously approved.

2. Warrant to Collector for motor vehicle excise 2024 Commitment #4.
3. Assessor's Notice of Commitment to Accounting Officer for 2024 excise Commitment #4.
4. MAAO dues invoice
5. Monthly list of real, personal property & motor vehicle excise abatements for June & July, 2024.

**#4: Board Discussion and Vote**

1. Reports received on new structures with no building permit. Ostroski forgot to check the property and Cashin is away, so this will be tabled until the next meeting.
2. Inspection of vacant land properties to comply with DLS certification requirements. Hayden explained that their BLA advisor Paula King informed her that the requirement that all properties be inspected every 10 years includes vacant land properties as well. Since we have so many that need inspecting, King suggested having the Board do them to save the cost of an appraiser. The Board agreed to inspect these on an ongoing basis, Hayden will print cards for them each month.
3. Great River Hydro (GRH) Confidentiality Agreement. The Select Board has been working with Town Counsel on a mutually agreeable confidentiality agreement. Hayden explained that GRH rejected Town Counsel's suggested edits to the agreement and has stated they will not provide the requested 38D/38F information to the Assessor's office without an agreement, however they have provided the information to the Assessor's consultant, Matthew Sansoucy. Hayden will check with DLS to see if this satisfies the requirements of the 38D/F information request.

#5: Review Mail and Correspondence

1. The Board reviewed the deeds for June, 2024.

Adjournment

At 7:02 p.m. on a motion by Ostroski and seconded by Rau, the Board voted unanimously to adjourn their meeting and enter into Executive Session for purpose #7; to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; to deliberate on pending abatement and/or exemption applications, which pursuant to G.L. Chapter 59, Section 60 are not open to the general public, to sign the minutes from their last executive session meeting and to not reconvene in open session afterwards. Roll Call vote: Ostroski-Yes, Rau-Yes.

The next meeting will be Monday, September 9, 2024.

Respectfully Submitted,

Carlene Hayden,  
Assessor's Clerk

**Documents Viewed in Meeting of 8/5/2024\***

1. Agenda for meeting of 8/5/2024
2. (4) Chapter 61 classification land liens
3. Minutes from the 6/24/2024 Assessor's meeting
4. (2) Fiscal Year 2024 Chapter 61 applications
5. Warrant to Collector for motor vehicle excise 2024 Commitment #4
6. Assessor's Notice of Commitment to Accounting Officer for 2024 Commitment #4
7. MAAO dues invoice, 7/1/2024
8. Monthly list of real, personal property & motor vehicle excise abatements for June & July, 2024
9. Deeds for June, 2024

**\*Documents are stored in their respective files in the Assessor's office.**