

## CHARLEMONT BROADBAND COMMITTEE

Monday, August 12, 2019 at 6:00 pm at Tyler Memorial Library

**ATTENDING:** Bob Handsaker, Trevor Mackie, Doug White , Mary Ellen Banks, Cheryl Handsaker, Bill Tucci

**Missing:** Ken Hall

### **1. Approval of minutes from 8/5/2019**

- a. **ACTION TAKEN:** Minutes approved unanimously.

### **2. Status of NEE**

- a. Obear estimates 1-2 weeks of work

#### **b. Questions from the site visit:**

- i. Trevor Mackie will ask about exactly how he will be finishing the pipe?
- ii. Access panel for the exterior conduit recommended
  - 1. Build out of plywood or buy from a supply company
- iii. Obear would like to bid on the exterior work
- iv. AC coming in from the window and coming through the ceiling and drop into planned location.

- c. Bulkhead access - highlight next actions for Selectboard

### **3. Status of Make-Ready**

- a. Procurement of roadway conduit on Hawk Hill Rd. and Heath Stage Terrace

- i. Next action - WG&E to send numbers.
- ii. Delivery is not included in the quote - \$620/ trip for material delivery. We will specify in the scope of work that the contractor will have to arrange for delivery from WG+E.

- b. Town Hall Exterior

- i. Easements
  - 1. Convenience store has the legal recommendation to sign.
  - 2. Todd & Kim Gerry still need to sign
  - 3. Kathy is on vacation this week
- ii. Template legal language circulated for review

iii. Scope of work

1. How deep should the conduit be?
2. Confirm 4" conduit.
3. Specialized backfill material needed? - ask WG&E
4. WG&E should provide quote for project management and materials
5. Coordination with EMD for the trenching
  - a. Doug will contact Dennis
  - b. At SB meeting, Dennis said he has to use federal procurement so he will arrange for his own trenching.

c. Railroads

- i. 151 West Hawley - line of site for wireless is a possibility.

**4. Status of Distribution Network**

- a. We have received back 3 of our 16 applications from N Grid
- b. Went over DRAFT letter to Heath concerning dark fiber use by us. Committee approved the content of the draft. Bob will forward to Heath.

**5. Continue Drop Policy Discussion**

- a. No action

**6. Communication**

- a. NEW improved FaceBook page is up and running now

**7. Status of Wired West Refunds**

- a. WW has new mailing address and will now take refund request via email.

Next meeting scheduled for Aug, 19th 2019 at 6:30 PM at Town Hall

Voted and passed to Adjourn at 8:00 PM