

CHARLEMONT BROADBAND COMMITTEE

Monday, August 26, 2019 at 6:00 pm at Tyler Memorial Library.

**ATTENDING: Trevor Mackie, Bob Handsaker, Doug White, Bill Tucci,
Cheryl Handsaker**

MISSING: Mary Ellen Banks, Ken Hall

1. Approval of minutes from 8/19/2019

a. ACTION TAKEN: Minutes approved unanimously.

2. Review the agenda for the Selectboard

- a. Town Hall Exterior procurement update
- b. Information update to authorize South River Road Walkout
- c. Status of the basement access
- d. Pole Hearing for Tower Road: status/ hearing date
- e. Draft letter EOHED
- f. Procurement for Hawk Hill Rd, Heath Stage Terrace

3. Status of NEE

a. No response from Obear

- i. Open questions regarding panel for exterior hole
- ii. Drop ceiling box/ cover?
- iii. When he'll start
- iv. No decision on the bulkhead access

4. Status of Make-Ready

a. Utility make-ready estimate review

- i. 15 of 16 forms back from Verizon, no review from WG&E
- ii. Bob will send all to Laura at WG&E for review
- iii. Make-ready is coming in over make-ready budget prior to review
- iv. Bob has reached out to Amy and Lynn regarding projected make-ready
- v. September 4th meeting with Unibank

b. Procurement of roadway conduit on Hawk Hill Rd. and Heath Stage Terrace

- i. Expecting the notice to be publicized this week.

- ii. Contractors will be notified by Andrea Wood at the FRCOG as outlined in the last minutes.
 - iii. Added CD Davenport to the list
 - c. Town Hall Exterior
 - i. We have two signed easements from abutters!!
 - ii. BOM and pricing received from WG&E, \$2575 materials.
 - iii. Doug will update the BOM items to reflect what WG&E will provide in the BOM
 - iv. Doug will reach out to WG&E regarding additional materials
 - v. Cheryl will get the items out to the public as soon as this is ready.
 - d. Railroads
 - i. Long Bridge - stake the proposed pole and anchor location
 - ii. Tower Road - discuss pole hearing with Selectbord. Pole hearing don't require staking for the poles.
 - iii. South River Road - PVC will be out surveying.
 - iv. West Hawley Rd residence
 - 1. Telephone pole is likely to full. Line of site to pole on the other side of the river.
 - a. Can we pull the fiber strand for the residence?
 - b. Can we use the pole on the other river - attachment application?
 - c. Power meter? Solar panel?
 - d. Bill Tucci will develop a place for the recommended design with cost estimates and expected service level.

5. Status of Distribution Network

6. Continue Drop Policy Discussion

7. Communication

8. Status of Wired West Refunds

- a. Cheryl has received a list of current people who have received refunds from WiredWest.

9. Status of additional funding sources

- a. Reconnect has done a follow up with Christine Kimball. Will invite her to our next meeting.

Meeting adjourned 6:55 PM to join the Selectboard meeting.

Next meeting September 3 at 6PM at the town hall