

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Trevor Mackie, Cheryl Handsaker, Doug White, Mary Ellen Banks, Bob Handsaker, Ken Hall

MISSING: Bill Tucci

This meeting was conducted via telephone conference call.

1. Approve Minutes and Meeting Notes from 4/6/2020

ACTION TAKEN: Approve minutes as written

Trevor=yes, Doug=yes, Trevor=yes, MaryEllen=yes, Bob=yes, Ken=abstain

2. Status of NEE

a. Update on Construction Progress

- i. Obear Construction has requested an extension
- ii. Permission to work in town hall

b. Generator request from Dennis Annear

- i. Trevor is working on documenting the power needs for the grant.
- ii. Send the sales literature as well to Dennis.

3. Status of Make-Ready

a. Railroads

i. Long Bridge

1. RR will lower liability amount from \$10M to \$6M, but will not waive requirement for railroad exclusion
2. Ballpark estimate at roughly \$10K annually, MIIA will not write policy without railroad exclusion, must be put out to bid on insurance market
3. Underground at the private way crossing
 - a. JS Rae
 - b. Double check on PanAm and directional drilling
 - c. Jack and bore contractors?
 - d. Private way crossing vs public way crossing
 - i. Can this be added to the path prep project?
 - ii. Optional price project
 - e. Consider location 4 in Path Prep Procurement.
4. Bill Ennen conversation about Long Bridge make-ready (9am Friday)

ii. Tower Road

1. No update.

iii. South River Road

1. Should we reach out to TriWire to see if this is impeding their progress?
 - a. Yes, but not now. Late summer/ fall.

iv. West Hawley Road residence

1. No update.

b. Status of utility applications

- i. Bob will be paying the final one and we will have to make another application for make-ready at Long Bridge

c. Town Hall Exterior

- i. No update.

4. Status of Distribution Network

a. Status of the distribution network construction procurement

- i. Selection of TriWire was a qualified bidder
- ii. Contract has been sent. Lack of clarity around the railroads.
 1. TriWire to execute the service agreement
 2. TriWire agrees to carry the railroad insurance
 3. Town of Charlemont will pay for flaggers, put a limit of the number of days needed. Will agree to pay one day/ crossing.
 4. TriWire has lead time or delay by the railroad

b. Path preparation status

- i. Path preparation should appear in Combuys on Weds.
 1. Heath Stage Terrace
 2. Hawk Hill Rd.
 3. Warner Hill Rd.
 - a. Gordon has requested care around the new pavement, perhaps we can avoid the tearing up of the pavement.
 - b. Include a trench patch detail can be written up in words

- ii. Add fourth path prep for Long Bridge RR

c. Status of edge cases

- i. Rowe
 1. Cheryl will send Doug links to the IRUs
 2. Cheryl will incorporate comments on these documents
 3. Bob will send this for legal review

d. Insurance

- i. PURMA
 1. Utility member is the one that we would want. Cost is \$1300 annually.

- a. Leverett
 - b. Shutesbury
 - i. February 20 has a new provider for insurance - too much cost. Moved to MIIA, both went up significantly but MIIA held on the deductible.
 - c. Princeton
 - d. WiredWest
2. Trial membership, get the insurance proposal
 3. Property boiler machinery insurance
- ii. PUMIC
 1. General liability
 2. Property damage

5. ISP Discussion

- a. ISP NO contract
 - i. Team to review the terms and conditions
 1. Repairs to network
 2. Repairs to drops
- b. Billing
 - i. All payments must made electronically
 - ii. Processing fees are passed on to the two (credit card ~3%, ACH ~0.8%)

Next meeting April 20 @ 6PM, conference number to be announced.

Adjourned 6:55 PM