

CHARLEMONT BROADBAND COMMITTEE

Monday, May 11, 2020 at 6:00 pm

Meeting conducted via conference call.

ATTENDING: Trevor Mackie, Doug White, Bob Handsaker, Mary Ellen Banks, Cheryl Handsaker

MISSING: Ken Hall, Bill Tucci

1. Approve Minutes and Meeting Notes from 5/4/2020

a. ACTION TAKEN: Approve minutes as written.

i. Doug- yes, Mary Ellen- yes, Trevor - yes, Cheryl- yes, Bob-yes

2. Status of NEE

a. Update on Construction Progress

- i. People were working today. Trevor has checked in on the progress there. We need to check to see where this is.**
- ii. Crease in the cooling line could cause issues.**
- iii. Lines are still outside the room, not where these are on the plan**
- iv. Lines needs to be protected outdoors**
- v. Email Bob Obear again before his team leaves the site to let him know what we have noticed.**

3. Status of Make-Ready

a. Railroads

i. Long Bridge

- 1. New design from Osmose approved by National Grid and added to the application.**
- 2. WG&E are going to ask for 3-4 poles to be removed. Application for make-ready came back much higher than expected.**
- 3. NEXT ACTION: WG&E and Grid to reconcile B2 for final pole application.**

ii. Tower Road

1. Status of the WG&E IGA for pole placement

- a. NEXT ACTION: Rich Carnall WG&E has committed to delivery by end of this week.**

iii. West Hawley Road residence

1. No update.

- b. Town Hall Exterior
 - i. Danek punch list going the Select Board

4. **Status of Distribution Network**

- a. Path preparation status
 - i. Pre-bid was well attended including J.S. Rae. Tom Danek did not attend.
 - ii. Open to plowed installation and boring, especially Heath Stage Terrace
 - iii. Where is the staging area for the path prep projects?
- b. Status of edge cases
 - i. Rowe IRUs are with the lawyer and we are now waiting on Rowe.

5. **ISP Discussion**

- a. ISP discussion. Written notes need to be transformed into questions for WG&E.

6. **PPR Report**

- a. \$70-\$80 consultation not shown in the estimates on the PPR reports for the underground installations.
- b. Review drop policy review for MDUs

7. **Insurance**

- a. Followed up with Shutesbury regarding their costs for the insurance with PURMA/ MIIA. Cost for 48 miles would be approximately \$10,000/ year.
 - i. Mileage: 48.1
 - ii. Poles: 1752 total number, includes town-owned and Verizon
 - iii. NEE: \$155,000 approximately
 - iv. Automate PDU lookups
 - v. Distribution materials : 319,000
 - vi. Labor cost would be included separately
 - vii. Drops \$747,000
 - 1. Includes interior wiring

8. **Project Schedule Update**

- a. Project plan review

9. Project Finance Update

- a. Accounting decision
 - i. Going before the Select Board tonight.
- b. Budget for FY 2021
 - i. Bob has prepared a draft budget for review. Amy is working on the form of the budget.
- c. Draft warrant articles are prepared.
- d. Status of additional funding sources
 - i. Exploring additional COVID-19 related funding.
 - 1. Grant was highlighted by Mary Ellen and Trevor.

10. Communication Notes

- a. Wired West closure
- b. Hotspot
 - i. Hotspot is enabled now at the school
 - ii. Perhaps ask the school to use the sign out front.
- c. Select Board Update ready for publication?
 - i. Yes.

Meeting adjourned: 6:58.