

## **CHARLEMONT BROADBAND COMMITTEE PUBLIC MEETING NOTICE**

**ATTENDING: Bob Handsaker, Valentine Reid, Trevor Mackie, Mary Ellen Banks, Doug White, and Cheryl Handsaker**

**MISSING: Ken Hall**

### **1. Approve Minutes and Meeting Notes from 10/5/2020**

- a. **ACTION TAKEN:** Trevor - yes, Cheryl-yes, Bob-yes, Doug - yes, Valentine - yes, Mary Ellen - yes

### **2. Status of Make-Ready**

- a. General
  - i. Four new applications have been approved! 11/17 complete, 6 to go!
  - ii. Some of this work does not appear to be complete (application 10)
  - iii. Bob reached out to Mark Page and got an uncertain status returned.
    - 1. Bob will follow up to ask about a projected completion date
- b. Long Bridge
  - i. Charlemont has submitted updated designs to PanAm
  - ii. WG&E seems in a hurry to get the conduit across the tracks.
  - iii. Bob will follow up if no update this week.
- c. Tower Road
  - i. Scheduled for the week of October 26.
  - ii. Insurance is already submitted to town
- d. West Hawley Road residence
  - i. No update.
- e. Town Hall Exterior
  - i. No update.
  - ii. Nudge if not remediated by Warner Hill Rd.
- f. Town Hall Generator
  - i. No update. Add to the Selectboard agenda.
- g. Heath Stage Terrace
  - i. Complete
- h. Hawk Hill Rd
  - i. Update from Diane Clowse from National Grid apologizing for the delay due to storm restoration.
  - ii. Waiting on Tree Warden for finalizing the tree trimming.
  - iii. House 49 paperwork needed.
- i. Warner Hill Rd.
  - i. Danek Excavation is about 50% complete.
  - ii. Easements are in the works but some of the property is in transition within the family.
  - iii. Target Burke Electric week of November 2 (before the ground freezes but after we get the completed easements).

- iv. Danek Excavation has been updated to 1M/3M. Bob will follow up to make sure this is completed and filed with the town.

### **3. ISP Contact**

- a. Draft letter for contract renegotiation was not acceptable to WG&E.
- b. Questions/ responses in the email should be raised to town counsel to see if we have additional protections based on this correspondence.
- c. Some of the items we will not raise for a detailed review.
- d. Explore the ISP/ NO agreement in more detail, review the amendment regarding NO
  - i. Assume the addendum will be reviewed at a later date and that the contract should stand alone for our contract.
  - ii. Check on the precedent of other towns experience under the same contact.
  - iii. Val will review and potentially draft language to protect the network from bursts.

### **4. Drops**

- a. Update on one-page document
  - i. No updates.
- b. Material storage
  - i. No updates.

### **5. Presubscription Prep**

- a. No updates.

### **6. Project Finance Update**

- a. 2021 budget update
  - i. State House notes borrowing is scheduled for November 3.
- b. Status of additional funding sources
  - i. Non-governmental sources
    - 1. Municipalities may be eligible, nothing precludes us from qualification provided we are an approved activities
  - ii. Community Compact IT Grant
    - 1. Free service to all municipal locations? Yes for the grant and discuss in the future.
    - 2. Consider a municipal intranet in the future.
    - 3. Good to go on this on Tuesday.
  - iii. CARES Act Municipal Funding
    - 1. Cheryl will reach out WG&E
  - iv. CARES Act Grant
    - 1. FRCOG has approved our grant request to move forward.
  - v. RBDG Grant
    - 1. Report due October 30

### **7. Project Schedule Update**

- a. Biggest risk is the ISP/ NO.

Next meeting, Monday, October 19 at 6 pm