

## CHARLEMONT BROADBAND COMMITTEE

**ATTENDING:** Bob Handsaker, Trevor Mackie, Mary Ellen Banks, Doug White, Valentine Reid, and Cheryl Handsaker

**MISSING:** Ken Hall

### **1. Approve Minutes and Meeting Notes from 12/21/2020**

- a. **ACTION TAKEN:** Cheryl-yes, Bob-yes, Valentine - yes, Mary Ellen - yes, Doug - yes, Trevor-yes

### **2. Status of Make-Ready**

- a. General
  - i. Rideout was complete except for Schafer Way, which was missed. No remediation was in the Village area, which might be helpful.
  - ii. Bob will send the make ready report to MBI.
- b. Railroads
  - i. Bob has drafted a response to WG&E. WG&E will waive the 6% PM fee on the remaining. WG&E PM is off this week.
- c. West Hawley Road residence
  - i. Next action is to follow up with Chris Gray and Access Plus.
- d. Town Hall Exterior
  - i. No update.
- e. Town Hall Generator
  - i. Discussed at the BOMB meeting about how to move forward.
  - ii. Trevor will follow up with Marguerite to see if we are covered to do the work ourselves.
- f. Hawk Hill Rd
  - i. No update.
- g. Warner Hill Rd.
  - i. No update.
  - ii. Fiber optic markers are about \$25/ marker. Doug will send this along to the team for us to make the purchase.
  - iii. Doug will follow up with Gordie about the placement of the items.
- h. South River Rd.
  - i. A letter has been sent to the Select Board to consider a lower insurance total. Select Board will consider this when they next meet.

### **3. Distribution Network**

- a. Address discrepancies from assessors data
  - i. Consider leaving taps for these camps to wire up to the MST. Perhaps an address should be a requirement for service.

- ii. Added the resolutions in the document:

[https://drive.google.com/file/d/1cpSzoQ6BZp-r9nuaDw\\_V7bUa2pqF5l4D/view?usp=sharing](https://drive.google.com/file/d/1cpSzoQ6BZp-r9nuaDw_V7bUa2pqF5l4D/view?usp=sharing)

- b. Dirt Roads

- i. Compress the PDF to a smaller file.
- ii. We can send the link to the PDF to WG&E once complete.

**4. Hub Electronics**

- a. Active BOM invoice received.
- b. No new items on the passive BOM.

**5. Drops**

- a. Contract
  - i. No update
- b. ConCom
  - i. No update

**6. Subscription Campaign**

- a. Review the site at <https://www.whipcityfiber.com/charlemont/>
- b. Review the comments and questions here:  
<https://docs.google.com/document/d/1yID06O9hiUgbzV8gNgAz9HzlBYmiyiwWCNNi22nOpKQ/edit?usp=sharing>
- c. Expected to go live Jan 2, 2021

**7. Project Finance Update**

- a. No update.

**8. Project Schedule Update**

- a. No update.

**9. Communication Notes**

- a. PPR report and look up tool will be corrected

**10. Any other business not reasonably foreseen 48 hours in advance of meeting**

- a. Hearing on pole in Heath set for Weds evening.