

CHARLEMONT BROADBAND COMMITTEE

Monday, June 28, 2021 at 6:00 pm

ATTENDING: Bob Handsaker, Mary Ellen Banks, Trevor Mackie, Valentine Reid, Doug White, and Cheryl Handsaker

MISSING: Ken Hall

Meeting agenda was not posted on time at town hall, so the meeting is informational only. No actions were taken.

1. Status of Make-Ready

- a. West Hawley Road residence
 - i. Phone call with WCF and Access Plus. Expecting a detailed proposal by the second week of July. Is there power on the pole? This will be evaluated.
- b. Town Hall Generator
 - i. Make and model of the generator has been sent to WG&E
- c. Shunpike
 - i. Vegetation clearing need to be completed. Some span is complete but the remaining is not done.

2. Distribution Network

- a. FSA 01 is in testing.
- b. FSA 01 should have been turned over for validation on Friday. Bob will follow up.
- c. FSA 05/04 construction is complete down to the punch list items from National Grid.
- d. Splicing has begun in FSA 05.
- e. Construction has started in FSA 02.
- f. Legate Hill Rd. road side collapsed. Cones are still in place but the town is repairing the area at the culvert. It looks done from a resident perspective.
- g. Tree trimming as a portion of our budget? Consider this for future budget operations. Tree trimming assessment rather than planning to add it to the budget.

3. Drops

- a. General Drops
 - i. A weekly conversation has been set up for Mondays to discuss.
 - ii. 'Drop Pod' will be dropped for installations. Bob will reach out to Bill Harker.
- b. Underground Drops
 - i. Released all the no-cost drops? Check with the ConCom.
 - ii. Costs with out of pocket costs have been mailed.
 - iii. Additional consultations should be coming from WG&E.
- c. Special Attention Drops
 - i. Reviewed drops needing special attention.
 - ii. South River Rd condos cost estimate has been provided. All units should take service or the cost estimates will increase.

- iii. Woodland Park met with the owner to create a plan for all units. Not all units will want this attachment. Figure out who will put in the post. Circle back with the owner and discuss the concept of the posts. Otherwise owner has requested town to draft a letter. WG&E is supposed to send us a design sketch.
 - iv. 122 Main - contact with the owner has been difficult to schedule. Follow up with the owner is needed and coordination. No MST- uses MDU panel. Cheryl can follow up.
 - v. Heath Stage Apartments - this is now resolved using 8 direct installations.
 - vi. Mohawk Park - some of the utilities were mislabeled on the design about underground. WiFi for campers, which is not a town responsibility. Bob will follow up.
 - vii. 143 Ledge Lane waiting for an additional pole license.
 - viii. 214 Main St. - This is needed to collect money for this drop. Reach out to owner to get explain the error and revise payment.
 - ix. 23 E Hawley Rd, Unit B -Check that the owner no longer wants service in this location. Val will close the loop on this property.
 - x. 39 Mountain Road - This may be resolved as the owner agreed to the additional costs of the drop.
 - xi. 48 Warner Hill Road #1 - Confusion as to whether the conduit was evaluated. Bob will follow up with Chris LeVertu.
 - xii. Zoar Outdoor - Val will contact the general manager.
 - xiii. 47 Deer Run Lane - ask whether there might be a second consultation
 - xiv. 7/15 Tea St Ext - Engage with the owners. Doug will contact the owners.
- d. Schedule for all FSA 01 go-live installations

4. **Commercial Pricing**

- Reviewed commercial pricing
- Bob and Val will revise on Tuesday..

5. **Subscription Campaign**

- a. Subscription Update
 - i. 52%
- b. Data Privacy
 - i. No update.

6. **Project Schedule Update**

- a. On schedule

7. **Project Finance Update**

- a. On budget

Next meeting, July 6, at 6 PM