

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Mary Ellen Banks, Ken Hall, Doug White, Trevor Mackie, and Cheryl Handsaker

MISSING: Valentine Reid

1. Approve Meeting Notes from 9/27/2021

a. **ACTION TAKEN:** Approve minutes from 9/27/21

i. Doug=yes, Cheryl- yes, Bob- yes, Mary Ellen - yes, Ken - yes

2. Status of Make-Ready

a. West Hawley Road residence

i. Cheryl reports that we have promise of power on the pole, checking on metering

ii. Cheryl reaching out to Doug Norton to get revised proposal with no monitoring

iii. Trevor had communication with Mike Williams and Joanne

b. Town Hall Generator

i. Sarah reports pad and conduit installation is in progress

c. Shunpike

i. The trimming has been requested but is not complete.

d. Make-ready true-up underway

3. Distribution Network

a. Construction Update

i. TriWire is still working in town

ii. FSA 05 has been turned over for validation

iii. Splicing has begun in FSA 04

iv. Unclear was is meant by 'clean up' in various locations

b. Resiliency Update

i. Bob sent a recording from today's meeting,

ii. Not much information was provided in advance.

iii. What is desired is an Active/Active ring with two backhaul providers - this was communicated to WCF

iv. Questions: Can towns have different ISPs in this structure? Is the solution ISP agnostic?

c. Hub Monitoring

i. Nothing received from WCF

ii. Raised the humidity threshold to 75 degrees and it alarms less often.

iii. Plan: Get the new drain line in place and test to see if the spikes reduce

iv. New town locked box is in place and the lock has been removed from the door.

Broadband Committee has received the combination.

4. Drops

a. MDU Status: South River Rd condos, 122 Main, Woodland Park, Mohawk Park

i. No update

b. Underground Drops requiring communication

i. Johnson Rd address

ii. No update

c. Advantage is back working as a subcontractor and they are getting paid.

- d. We are checking and following up on FSA01 addresses that are signed up but not yet activated.

5. Commercial Pricing

- a. Status and next actions

- i. There was a concern that some pricing was lost, but the document seems intact.

6. Subscription Campaign

- a. [Subscription Update](#)

7. Project Finance Update

- a. Bob met with UniBank to plan for the borrowing.
- b. BOMB meeting this week, Select Board for next week.
- c. Stripe reconciliations.
 - i. We're eager to move ahead with the reconciliation
- d. Some of the remaining external funding (e.g. from EOHED) will be back-loaded, based on milestones at the end of the project.

8. All Board Meeting

- a. All board meeting to discuss planning money on Thursday

9. Town Internet Connections

- a. Work with the town and the IT consultant.
- b. Cheryl will follow up David Kulp and Adam Suzor regarding a Hawlemont's connection

Next meeting, October 12 @ 6 PM

Meeting adjourned at 7:15 PM