

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Trevor Mackie, Valentine Reid, Ken Hall, Doug White, and Cheryl Handsaker

MISSING: Mary Ellen Banks

1. ACTION TAKEN: Approve Meeting Notes from 10/12/2021

- a. Cheryl- yes, Bob- yes, Trevor - yes, Val - yes, Doug- yes, Ken - abstain

2. Status of Make-Ready

- a. West Hawley Road residence
 - i. Proposal received from Access Plus
 - ii. Need to make sure that we can get the tap on the pole.
- b. Town Hall Generator
 - i. Tank is in the ground, looks like pad will go in shortly
- c. Shunpike
 - i. Triwire is building through the easement

3. Distribution Network

- a. Construction Update
 - i. Working to finish up FSA 02
 - ii. Considering a design change at Hicks Road
 - iii. Make-ready
 - 1. issue in FSA 03 should be unblocked except for Verizon poles that impact a single home.
- b. Resiliency Update
 - i. Review of existing issues
 - ii. Review of MBI issues over the weekend
 - 1. Charlemont's backup link seems to be complete.
 - iii. Urgency to order equipment.
 - iv. Next steps
 - 1. Northern Ring: Should we develop an MVP (minimum viable product) for the Northern Ring group, if a town has no comments on the existing document see it's OK.
 - 2. Push on WCF to schedule working group meeting
 - 3. Follow up for logical/ physical network map
 - v. QoS is quite high in priority, call scheduled
- c. Hub Monitoring
 - i. Proposals were circulated
 - 1. How does WCF monitor any of the equipment? What is the protocol for the monitoring solutions to get the attention of WCF?
 - 2. Can we determine if the existing system in the town hall can be expanded?
 - a. Fire? Is there enough coverage? If not can we update existing?
 - b. Temperature, humidity, power - existing solution?
 - c. Water sensor is in place, there is no current monitoring?

- d. Consider looping in the Emergency Management Director
- e. Generator might be able to get an alarm.
- f. Val will pull together a document to outline the threats and possible responses.

4. Drops

- a. MDU Status: South River Rd condos, 122 Main, Woodland Park, Mohawk Park
 - i. 60 S. River Rd. - Sewer lines are not marked, Bob has notified WCF.
 - ii. Woodland Park is expected to be complete
 - iii. Mohawk Park will follow Woodland Park
- b. Underground Drops requiring communication: Johnson Rd address
 - i. Installation is complete.

5. Commercial Pricing / Outreach

- a. Neighbors Convenience will be contacted

6. Subscription Campaign

- a. [Subscription Update](#)

7. Project Finance Update

- a. Make-ready true-up will commence soon.

8. Any other business not reasonably foreseen 48 hours in advance of the meeting

- a. Support for posting Monday's meeting @ town hall -

Next meeting, Oct 25, 2021

Meeting adjourned 7:30 PM