

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Trevor Mackie, Doug White, and Cheryl Handsaker

MISSING: Ken Hall, Valentine Reid, Mary Ellen Banks

1. ACTION TAKEN: Approve Meeting Notes from 10/18/2021

- a. Cheryl- yes, Bob- yes, Trevor - yes, Doug- yes

2. Status of Make-Ready

- a. West Hawley Road residence
 - i. Cheryl working to set up meeting with WCF to work out final details
- b. Town Hall Generator
 - i. Tank covered and a pad is being prepared.
 - ii. Tank has been buried.
- c. Shunpike
 - i. Moving forward and it may be all set. Team is moving ahead and the fiber will be moved once the poles are remediated.
- d. Mountain Rd has a blocking Verizon issue and cannot be completed without this make-ready being remediated.

3. Distribution Network

- a. Construction Update
 - i. Expecting construction to wrap up
 - ii. Splicing did not move ahead today or much last week.
- b. Resiliency Update
 - i. WG&E scheduled a meeting with a smaller tech group on Friday.
 - ii. Charlemont created a set of minimum requirements, Northern Ring meeting.
 - iii. Incident report for the outage of October 16-17th.
 - 1. Ask for location information
 - 2. Room for improvement from the incident report to rolling a truck
- c. Phone service guarantee of service
 - i. Val and Cheryl met with WCF to discuss the technical issues
 - ii. Cheryl and Val will meet to document the risks
- d. Hub Monitoring
 - i. Val circulated a draft threat assessment document
 - ii. He would like feedback on any missing threats and for people to fill in the two key numbers for each thread (possibility and consequence).

4. Drops

- a. MDU Status: South River Rd condos, 122 Main, Woodland Park, Mohawk Park
 - i. Underground was reported done for Mohawk Park, Woodland Park
 - ii. 60 South River Road was scheduled to start on Friday (may take more than one day)
- b. Underground Drops requiring communication: Johnson Rd address
 - i. Underground is done at this location

5. Commercial Pricing

- a. Status and next actions
 - i. No progress on Neighbors, no contact with owners

6. Subscription Campaign

- a. [Subscription Update](#)

7. Project Finance Update

- a. Reconciliation meeting was held to confirm our Stripe receipts. Sarah will reach out to our accountant.
- b. CRM has been locked down to protect privacy.
- c. Borrowing came in at 0.38% for the reissue of the statehouse notes

Meeting adjourned to join the Selectboard meeting at 7 PM

Next meeting, Nov 1 at 6 PM