

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Cheryl Handsaker, Mary Ellen Banks, Trevor Mackie, Valentine Reid

MISSING: Doug White, Ken Hall

1. Approve Meeting Notes from 2/16/2022

ACTION TAKEN: Motion by Doug, seconded by Mary Ellen.

- i. Bob - yes, Mary Ellen - yes, Cheryl-yes, Val-yes, Trevor-abstain

2. Status of Make-Ready

- a. True-up update
- b. West Hawley Road residence
- c. Additional Verizon pole application status
- d. Mountain Rd pole relocations

3. Distribution Network

- a. Construction Update
 - i. ITG believes they will be in the final FSA finishing up the punch list on construction leaving only splicing, testing, and validation across the network.
 - ii. Splicing and testing will be moving into Charlemont again this week
 - iii. Fiber is crossing in some areas of the hut. WCF will be looking to remediate.
 - iv. Consider safety/laser glasses for inspection for the hut.
- b. Resiliency Update
 - i. KP Law is reviewing the cost-sharing agreement
 - ii. Waiting on WCF for additional information
 - iii. Grant application open March 10th
- c. Hub Monitoring/ Emergency Response Update
 - i. Full network Monitoring is no longer responding, Val is looking into other solutions.
 - ii. Val has created a response matrix.
 - iii. Looking into the possibility of adding WCF to the response list for the environmental monitor in the hub.

4. Drops

- a. Status and next actions
- b. Early termination (question about a property sale)
 - i. Affirmed our policy that the charge should be added to the last bill. If new owner signs up the fee will not be charged or will be refunded.

5. Commercial Pricing

- a. Status and next actions

6. Subscription Campaign

- a. [Subscription Update](#)

7. Project Finance Update

- a. Bob sent a draft budget for FY23

8. Internet speed optimization

- a. Status of the network performance monitoring

Next meeting, March 9 @ 6:30

Meeting adjourned, 7:33 PM