

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Mary Ellen Banks, Trevor Mackie, Doug White, Valentine Reid

1. Approve Meeting Notes from 4/6/2022

ACTION TAKEN: Motion by Trevor, seconded by Mary Ellen.

Bob - yes, Mary Ellen - yes, Trevor-yes, Val- yes, Doug - yes

2. Status of Make-Ready

- a. True-up update
 - i. Bob and Trevor met with Bill Ennen. Make-ready true-up is done except for one question about National Grid charges on Ledge Lane. Bill will get final spreadsheet to Bob this week, to be approved at next select board meeting.
- b. West Hawley Road residence
 - i. No update

3. Distribution Network

- a. Construction Update
 - i. Done except for some relocations on Shunpike and re-sagging on Ledge Lane.
 - ii. FSA02 opened for installations today! Installs will go on in parallel with validation.
 - iii. FSA03 should follow closely behind.
- b. Resiliency Update
 - i. Colrain planning to submit grant application today.
 - ii. WCF sent a revised quote for our review.
 - iii. Cost sharing agreement to be sent back to KP Law with questions shortly.
- c. Hub Monitoring/ Emergency Response Update
 - i. No update.
- d. Town ring
 - i. Sarah will set up meeting with Northeast IT and WCF. Bob and Sarah may go together on a field trip to Rowe to see how their ring was set up.

4. Drops

- a. Status and next actions
 - i. No updates.

5. Commercial Pricing

- a. Status and next actions
 - i. Getting out in front of FSA02/FSA03. Campground?
 - ii. Convenience store is in FSA03, will be open for installation soon.

6. Subscription Campaign

- a. [Subscription Update](#)

7. Project Finance Update

- a. Status and Next actions
 - i. Make-ready true up to be finalized this week and sent to select board.

8. Internet speed optimization

- a. Status of the network performance monitoring
- b. Bob to reach out WCF about timeline for increasing bandwidth to 2G
 - i. ACTION TAKEN: Committee recommends that we go to 2G backhaul in early May to prepare for Memorial Day weekend and the two new FSAs coming online.
Motion by Val, seconded by Mary Ellen. Val - yes, Trevor - yes, Mary Ellen - yes, Doug - yes, Bob - yes.

9. Any other business not reasonably foreseen 48 hours in advance of the meeting

- a. Tesco pole survey. Citizens informed the broadband committee. Bob and Cheryl spoke with the survey crew from Tesco. Bob and Trevor followed up with Bill Ennen. MBI is reaching out to Charter to check that they are adhering to agreed-upon areas where they intended to abandon any application for federal funds, which should include Charlemont.

10. Next meeting: Wednesday, April 27 at 6:30pm.