

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Ken Hall, Doug White, Cheryl Handsaker, Trevor Mackie

MISSING: Mary Ellen Banks

1. Approve Meeting Notes from 7/20/2022

- a. ACTION TAKEN: Bob - yes, Ken - abstain, Trevor - yes, Doug - abstain, Cheryl- yes

2. Distribution Network

a. Construction Update

- i. Paper drawings - we have these in our possession at our house for review.
- ii. We asked for an estimate but instead the map book was printed and we have been charged \$723.53. How should we proceed?

- 1. Not the latest design - we need the most recent copy.
- 2. We think color printing is helpful.

- iii. Motion: Purchase the Map Book of the correct as built version for approximately \$723.53.

- 1. ACTION TAKEN: Bob - yes, Ken - yes, Trevor - yes, Doug - yes, Cheryl- yes

b. Resiliency Update

- i. Verizon backhaul being discussed among the five towns.
- ii. Evaluating the inclusion of these costs in the Northern Ring grant for the resiliency ring
- iii. Working through a pre-order with Access Plus

- 1. Amending the agreement to state no obligation for purchase
- 2. Adding a request that the path be stipulated.
- 3. Cost sharing agreement is very similar to the Crown Castle except that each town can opt in at different times as they roll off the MBI contract.

c. Hub Monitoring/ Emergency Response Update

- i. No update.

3. Drops

a. Status and next actions

- i. West Hawley Road residence
 - 1. Survey is set for Sept for Verizon approval
 - 2. Working through the issues with power
- ii. 60 South River
 - 1. These are under construction.
- iii. 122 Main St
- iv. Other complex drops
 - 1. Motion: Vote for the town to apply the one-time installation subsidy to brush clearing when necessary in cases where the network is entering the property not from the public way.

- a. ACTION TAKEN: Bob - yes, Ken - yes, Trevor - yes, Doug - yes, Cheryl- yes

- b. Drop subsidy cut-off date for people taking no action for installation
 - i. At what time does the subsidy end for subscribers who are not activated?
 - ii. Motion to approve the additional subsidy deadlines:
 - 1. Subscribed by Aug 31
 - 2. Scheduled by Sept 30
 - 3. Underground construction complete by 10/31
 - 4. All subscribers activated by 11/30

ACTION TAKEN: Bob - yes, Ken - yes, Trevor - yes, Doug - yes, Cheryl- yes

c. WG&E has set our total installation number and the number of hot/ cold drops. We expect to qualify for the full drop subsidy based on 70% drop installations. Bob will review the numbers and they will be forwarded to Bill Ennen.

4. **Commercial Pricing**

- a. Status and next actions
 - i. Some large businesses are in progress, others need a reminder

5. **Project Finance Update**

- a. Enterprise Fund is being tied out with the town accountant

6. **Subscription Campaign**

- a. [Subscription Update](#)

7. **Communication / Outreach**

- a. Drop Subsidy Outreach
- b. ACP Outreach update

Next meeting, focused and targeted, August 17.

Meeting adjourned, 8:21 PM