

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Doug White, Cheryl Handsaker, Bob Handsaker, Trevor Mackie

MISSING: Ken Hall, Mary Ellen Banks

1. Approve Meeting Notes from 8/24/2022

- a. ACTION TAKEN: Trevor - yes, Bob - abstain, Doug - yes, Cheryl- yes

2. Drops

- a. Discuss Post Subsidy Connection Policy

- i. ACTION Taken: Broadband committee agreed to extend a short grace period for installation subsidies after the August 31 sign up deadline under the existing drop policy, subscriber must comply with all deadlines in existing drop policy, not to extend beyond September 15.

- 1. ACTION TAKEN: Trevor - yes, Bob - yes, Doug - yes, Cheryl- yes

- ii. ACTION TAKEN: Broadband committee voted to establish a new drop subsidy going forward after expiration of the grace period above. The new drop subsidy will provide up to \$500 for a new service installation at any location not previously activated. The subsidy requires service activation, a one year service commitment and will have a \$200 early termination fee if service is canceled before one year (same as existing policy). The subsidy is available to locations which previously received a cold drop subsidy.

- 1. ACTION TAKEN: Trevor - yes, Bob - yes, Doug - yes, Cheryl- yes

- b. Map Book Binding

- i. Rack to mount on the wall, cover for the book and a hook to mount it on the wall. Trevor & Doug to work on this together and recommend for approval.

- c. Status and next actions

- i. West Hawley Road residence - no update
- ii. 122 Main St - no update
- iii. Other complex drops - no update

3. Distribution Network

- a. Construction Update - no update
- b. Resiliency Update - Nokia meeting in progress this week.
- c. Hub Monitoring/ Emergency Response Update

4. Commercial Pricing

- a. Pricing for commercial items.

5. Project Finance Update

- a. True up \$283,500 amount for installation support has been approved by EOHED and accepted from the Select Board
- b. \$26,500 is the retainer amount of substantial completion expected once the drop construction true ups.
- c. Part of the ARPA money is still expected and has not arrived
- d. Balance of construction will be paid once the network is officially turned over to the town.

6. Subscription Campaign

- a. [Subscription Update](#)

7. Communication / Outreach

- a. Remove signage at the end of September.
- b. Drop Subsidy schedule

Next meeting: Weds, September 21 at 6:30.

Meeting adjourned, 7:40 PM