

## **CHARLEMONT BROADBAND COMMITTEE**

**ATTENDING:** Doug White, Trevor Mackie, Mary Ellen Banks, Bob Handsaker, Cheryl Handsaker

**MISSING:** Ken Hall

### **1. Approve Meeting Notes from 10/6/2022**

- a. ACTION TAKEN: Motion by Mary Ellen, seconded by Doug. Trevor: yes, Doug: yes, Cheryl: yes, Mary Ellen: yes, Bob - abstain

### **2. Drops**

- a. Status and next actions
  - i. We believe all the underground drops are complete.
  - ii. Just a handful of drops we are tracking.
  - iii. One additional payment expected for a larger than expected installation cost.
  - iv. New drop policy has been put in place.

### **3. Distribution Network**

- a. Construction Update
  - i. We are largely complete and this is a cause for celebration
- b. Resiliency Update
  - i. Things are moving forward.
  - ii. Crowne Castle is in process.
  - iii. Costing from Access Plus from Verizon with at least one route coming in - this is coming in a bit higher than expected but should be affordable.
  - iv. WCF is still hoping to include MBI into the mix for backhaul but this is not slowing anything down on the first two.
- c. Hub Monitoring/ Emergency Response Update
  - i. Town Administrator will follow up with the EMD

### **4. Commercial Pricing**

- a. Audit all the commercial companies to check on the agreed upon rate. Make sure WCF is consistently charging the rate set by the town.

### **5. Project Finance Update**

- a. The town has decided to take out one more year of short-term borrowing and try to refinance by the time we need to complete the financing.
- b. ReConnect is not going to be an option as it only funds new constructions
- c. Many ACP sign-ups, which is good!
- d. Hoping some of the repair and maintenance, such as NJUNs, will be seasonal.
- e. Reviewed the Q3 budget tracking numbers
- f. For next meeting, review the cost to completion

**6. Subscription Campaign**

- a. [Subscription Update](#)

**7. Communication / Outreach**

- a. Consider outreach to make sure people call Tech support with issues.
- b. Make sure it's easy to find out how to sign up in the future.
- c. Permanent subsidy announcement, perhaps next month.

**8. Other Business**

- a. Reduced rate for a ISP lock-in should be addressed with WCF. Bob will be adding this to the Ops & Drops agenda.

Next meeting, November 10 @ 6:30

Meeting adjourned 7:21PM