

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Doug White, Trevor Mackie, Bob Handsaker, Cheryl Handsaker

MISSING: Ken Hall, Mary Ellen Banks

GUEST: Lora Fulton

1. Approve Meeting Notes from 11/10/2022

- a. ACTION TAKEN: Motion by Doug seconded by Trevor. Trevor: yes, Doug: yes, Cheryl: yes, Bob - yes

2. Operations

- a. Consideration of [long-term ISP](#) contract with WCF and these [rates](#)
 - i. Approximately \$20,000 savings / year with the 10 year agreement.
 - ii. Three year advance warning for termination. If agreed to, we should terminate after 7 years rather than predict the future.
 - iii. Separate agreement for the drops/ installation costs.
 - iv. Backhaul is to be negotiated elsewhere - all of section 8 is not inline with existing practices. This is the language that we rejected in the first contract.
 - v. Performance language should be added to be sure there are contractual obligations related to speed.
 - vi. Network operator agreement language specifies a separate contract for NO services.
 - vii. Emergency maintenance and repairs
 1. Separate emergency contractors - where is this table contractor coming from?
 2. WCF to research to number of participants in the emergency retainers
 3. How is the retainer structured?
 4. Multiple areas of the contact have similar language
 - viii. SLA unclear - using TOWN 3
 - ix. Dig Safe/ NJUNS administration fee
 - x. Maximum amount of data caps that limits Charlemont or Charlemont's customers? We need to understand the impacts of including that in the contract.
 - xi. New construction costs are not present in the contract
 - xii. New construction policy
 1. Update on planning board meeting
 2. Considerations for network extensions.
 - xiii. Major event costs
 1. Up front 70% for major damage repairs
 - xiv. Next Actions:
 1. Reach out to WCF for red line copy
 2. Send Lora contract folder
 3. Find out how many other towns have signed this agreement?
 4. Collect information on performance

3. Broadband Membership expansion
 - a. Consider filling the empty seat on the broadband committee
 - i. ACTION TAKEN: Motion by Cheryl seconded by Doug. Recommend to the Select Board that Lora Fulton be appointed to the open seat on the Broadband Committee.
 1. Trevor: yes, Doug: yes, Cheryl: yes, Bob - yes
4. **Drops**
 - a. Plume WiFi Extenders
 - i. WCF has been deploying these in some homes.
 - b. Update on W. Hawley Rd. residence - the enclosure should be in place by the end of the day on Monday.
 - i. Ask Doug as to what the power draw will be
 - ii. Highlight the breaker in the enclosure, wire coiled on the pole?
5. **Communication / Outreach**
 - a. State Fiber celebration
 - i. \$350M dedicated to access to broadband to support pockets of access and affordability
Ashley Stolba will be leading up this initiative for the governor's office.
6. **Distribution Network**
 - a. Resiliency Update
 - i. Charlemont needs to consider whether we should consider 3 backhauls.

Next meeting, December 20 @ 6:30

Meeting ended 9:09 PM.