

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Doug White, Mary Ellen Banks, Bob Handsaker, Lora Fulton, Cheryl Handsaker

MISSING: Ken Hall, Trevor Mackie

1. Approve Meeting Notes from 1/24/2022

- a. ACTION TAKEN: Motion by Mary Ellen, seconded by Doug. Lora: yes, Doug: yes, Cheryl: yes, Mary Ellen: yes, Bob - yes

2. Project Finance Update

- a. Continuing building the FY 24 Operating Budget
 - i. How are the finances recouped in the event of an automobile accident? Can the driver's insurance be charged? Can WCF do this on our behalf?
 - ii. Consider having a standing agenda in the meetings to review repair decisions for the plant?
 - iii. Consider including a line for commercial customer revenue or leave this as a conservative number?
 - iv. Look into the maintenance agreement with WCF for Lightspeed.
 - v. Explore the fee structure for the a la carte pricing for items related to subsidy programs
 - vi. February 16th there will be a meeting with Unibank to set the debt allocation.
 - vii. We need to sort out what remains in the construction account to apply to the debt, if allowed.

3. Operations

- a. Consideration of [long-term ISP](#) contract with WCF and these [rates](#)
 - i. Questions are being collected within the document.
 - ii. Cheryl will review the comments and pull out the highest priority items and send these to the committee for review before the end of the weekend.
- b. Contract review meeting set for 2/8 @ 8AM. Cheryl will send along an invitation once it is received.

4. Drops

- a. Update on W. Hawley Rd. residence
 - i. No update
- b. Plume box distribution
 - i. Email was forwarded from WCF.
 - ii. WCF has responded to some concerns. Committee will review this on the next meeting call.
- c. New construction policy
 - i. Considerations for network extensions.

5. Distribution Network

- a. Resiliency Update

- i. Conversations are reviewing the additional 30% for the USF (universal service fund) federal surcharge.
- b. Hub Monitoring/ Emergency Response Update
 - i. No update.

Next meeting, Monday

Meeting adjourned