

Capital Improvement Committee meeting Saturday February 4, 2017 at Town Hall, Charlemont, MA

Called to order at 9:34am.

Present: Tracy Hall, Chair, and Committee members Ron Smith, Tony Walker, Erwin Reynolds, and Town Administrator Peg Dean.

The Committee changed snow date for 2-7 meeting to 2-10 at 10am.

ACTION: Tony makes motion to approve the 01-19-17 meeting minutes. Erwin 2nds. All in favor. Tracy outlined what corrections were made, vocabulary and intermittent clarifications.

Regarding the agenda for today the Committee discussed what the overall strategy is and how to get all boards together. The Committee needs something prepared for Feb 14th, to get recommendations to the Finance Committee Secretary Carlene by Feb 15th for their Feb 18th meeting.

As the Committee's next steps, first recommend priorities for town, then request to meet with the Finance Committee to discuss recommendations. If possible, the ideal would be to meet with all boards for consensus building. Tony will be leaving Mar 11th. The challenge is how to explain to towns people that voting no on spending is not necessarily the cheaper solution.

The Committee deliberated over department requests. They discussed whether this committee is in the position of changing departments' ranks for their requests and determined no, not without the permission of the Departments. Tracy provided an email from Highway Superintendent, Gordon Hathaway, dated Monday January 30th outlining his compromises if the Committee could not fund both the loader and the truck in the same year.

The Committee discussed the need to present the five year plan in conjunction with the current year's recommendations for the Town to base their decisions on the full picture of needs for the Town. The Committee reviewed the five year plan, named "Capital Improvement Plan_Inventory_FY18".

The Committee requested that Fire Chief Doug Annear join them for their next meeting.

Tony makes a motion that the Committee consider the following capital recommendations:

- 1) HIGHWAY: New large truck to replace 2000 Mack Dump Truck - includes new equip-body, sander, hydraulic controls & install for \$185,000
- 2) POLICE: Cruiser SUV to replace 4WD Ford Expedition to replace for \$35,750
- 3) FIRE: 12 Scott Air Packs (6/year @ \$10k ea.) for \$60,000
and FIRE: 14 Scott Air Bottles (6/year @\$900 ea.) for \$5,400
- 4) FIRE: Turnout Gear (@\$2,000 ea.)
- 5) FIRE: Hose – replace (\$5,000)
- 6) HIGHWAY: 1984 and 1985 Pickup Trucks acquired through the Fire Department - replace

Total recommendations = \$315,150 at this time. Ron 2nd's the motion. All in favor.

The Committee's next will be Tuesday Feb 7th 7pm. Tracy will try to get a rough draft of the Annual Report for the next meeting.

Adjourned at 11:42

Respectfully submitted by Peg Dean 02-09-17

Documents reviewed:

Email from Gordon Hathaway

Email from Jared Bellows

Capital Improvement Plan_Inventory_FY18 (previously named "Charlemont Long Range Plan")