

CAPITAL IMPROVEMENT COMMITTEE MEETING – CHARLEMONT TOWN HALL

January 22, 2018

Present: Tracy Hall, Ron Smith, Tony Walker; also present – Town Administrator Peg Dean

1. The meeting was called to order at 5:55 p.m.
2. The minutes of the January 12, 2018 meeting were reviewed and approved.
3. Peg Dean and the Committee discussed budget request for the Town Hall. Peg met with a consultant from Novak Painting of Conway and came up with a list of needs. But for now, is recommending only the new front doorway be refurbished at a price of \$1,100. Also, it is recommended that the Town polyurethane the hall floor. For records storing and preservation, they are looking at a temporary fix of putting the records on the second floor of the Town Hall.
4. Tracy will send us drafts of the updated spreadsheets with our latest recommendations, and if we agree they are okay, she will forward them to the Finance Committee and SelectBoard.
5. The meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Ronald Smith

Documents viewed:

Town Hall repairs estimate from Novak Painting

CIC Recommendations spreadsheets