

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

September 26, 2022

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The meeting was called to order at 6:30 P.M. by Select Board Chair Daniel Girard. Select Board member Marguerite Willis, and Valentine Reid (attended via telephone) also attended the meeting. This meeting was conducted in person and via telephone conference.

1. Ambulance Director Dana Johnson attended the meeting to ask the Board to appoint Ryan Martin as EMT. Director Johnson reported that Mr. Martin has completed all requirements for the position. The Board unanimously voted, Mr. Girard – yes, Ms Willis – yes, Mr. Reid – yes, to appoint Mr. Martin as requested. While in attendance Ryan Martin was given the oath of office.
2. Director Dana Johnson and the Board discussed the possibility of new ambulance transportation regulations.
3. As Administrator S Reynolds was not in attendance, Mr. Girard read a report that the Special Town Meeting has been posted on the Town Hall sign and a robo call for the meeting will go out one week before the meeting.
4. The Board will make an announcement at the Special Town Meeting regarding the lack of volunteers to fulfill the Committee to review the Recall Bylaw.
5. Administrator S Reynolds will be asked to attend a MSA Webinar on October 14th from noon to 1:00 P.M. regarding Trends in Municipal Charter Changes.
6. Ms Willis will be attending the MMA Legislative breakfast in Amherst and would like to comment for the Board on the Rural Schools Report and the State Auditors Reports. The Board members felt Ms Willis can speak for the Board on these 2 specific subjects.
7. Mr. Girard stated that employee job descriptions have been updated and returned. The Board will compare what is the same and what is different, retype and then vote on each. The Board will meet on Friday, October 28th at noon to review and discuss each description.
8. Bob Handsaker, Broad Band Committee Chair, attended the meeting to report the drops are finishing up and ask the Board to approve and sign the EOHEC Closeout Certification. The Board unanimously voted, Mr. Girard – yes, Ms Willis – yes, Mr. Reid, to approve and Mr. Girard to sign outside the meeting the EOHEC Closeout Certification.
9. Ms Willis will draft a memo to the Planning Board stating the sub-division rules and regulations should stipulate the requirement to install underground fiber optic. Mr. Handsaker was encouraged to attend a Planning Board meeting to discuss this requirement.
10. The Board unanimously voted, Mr. Girard – yes, Ms Willis – yes, Mr. Reid, to change their October 10th meeting to October 11th as the 10th is a holiday.

11. Mr. Reid reached out to the Mass Rabies Division for creative ideas on how to obtain an Animal Inspector. Several ideas were provided. Administrator S Reynolds will reach out to Animal Inspectors in other Towns to see if anyone is interested in serving Charlemont.
12. Hawlemont Scholl Committee member Anne Kaplan attended the meeting to report the Committee is forming a Capital Committee, the Superintendent's contract is upcoming, a teacher negotiations sub-committee is being formed and the goals of the School Committee have been approved. The Board requested the Superintendents Goals to be sent to the Select Board Secretary.
13. The Board unanimously voted:
 - Vendor warrant 2310 for \$29,620.56
 - Payroll warrant 2309 for \$14,179.72, 2310 for \$11,773.76
 - FRCOG Bridge Academy Training Contract Amendment
 - Special Town Meeting Warrants
 - 1 day beer and wine special liquor license for Warfield House Inn
 - Request for use of \$160 from the Wetlands Fund for training
 - Request for a letter of recommendation from Justin Maynard
 - Resignation and thank you letter for Frank Mooney from the Capital Planning Committee
 - 8-23-22 and 8-15-22 Select Board minutes
14. Business being concluded, the meeting was adjourned at 7:50 P.M.

Respectfully submitted

Approved by:
Charlemont Select Board

Kathy A Reynolds
Executive Secretary

This document is to be considered a draft until signed by the Select Board.

Documents viewed by the Board:

Minutes	Recommendation request
Thank you letter and resignation letter	Use of Wetlands Funds request
Bridge Academy Training contract	Job descriptions
Special Town Meeting Warrants	
Weekly Warrants	
1 day liquor license	

