

**MINUTES OF THE SELECT BOARD MEETING**  
**Town of Charlemont**  
**Goodnow Town Hall**

November 21, 2022

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The meeting was called to order at 6:30 P.M. by Select Board Chair Valentine Reid. Select Board member Daniel Girard (via telephone) with Administrator Sarah Reynolds, also attended the meeting. Select Board member Marguerite Willis was absent. This meeting was conducted in person and via telephone conference.

1. Administrator S Reynolds reports:
  - Gill Engineering will be repairing the Long Bridge with grant funding. The Board unanimously voted, Mr. Girard – yes, Mr. Reid – yes to allow the Select Board Chair to sign the contracts with Gill Engineering outside of a meeting.
  - There is new legislation that puts the CCC in charge of Host Community Agreements. The Towns will now need to bill the Company for the previous year's expenses with back-up documentation. The 2 Host Community Agreements will need to be edited once the Town receives a template from the CCC.
  - Sixteen residents are on the waiting list for the HRA Block Grant Program. An info meeting with the HRA is necessary which will take about a ½ hour. Wendell is the lead community for the grant. A 6:00 P.M. appointment on December 19<sup>th</sup> will be scheduled for this meeting.
  - The Town received the MIIA Grant for \$1,850 that will be for the compactor gate at the Transfer Station.
  - Will be meeting with the Park and Recreation Commissioners and with the Hawlemont Principal regarding metered parking and EV charging stations at the Fairgrounds and alongside the tennis courts. There are two kinds of metered parking, one does not have a meter and is all electronic and one has meters. There is concern regarding the impact of the number of spaces and payback period. Non-metered EV stations and signage for parking will continue to be researched.
2. Mr. Reid stated that he attended a FRCOG Planning Board meeting that discussed recreation planning. Increased marketing was recommended along with continued potties at the Shun Pike rest area. The Valley Flyer Train will increase links with other Towns. Age and Dementia Transportation was also discussed.
3. Robert Handsaker, Broad Band Chair, attended the meeting to report that the Committee is working on getting cold drops completed and that he has discussed the fiber network being considered a utility on new roads and subdivisions. The Planning Board will be sending Peggy Sloan the draft language regarding fiber optic being a utility. Mr. Handsaker will follow up with the Planning Board.

4. Mr. Reid stated that the FRTA is trying to increase ridership and Mr. Reid would like to write a letter from the Select Board stating bus stop signs and bus schedule availability are key factors for ridership. The letter will be drafted for the next Select Board meeting.
5. Mr. Reid reported that recycling prices are fluctuating and will be costing the Town \$65 per ton at this point. The FCSWMD suggests budgeting in FY2024 recycling at the same rate as trash. The FCSWMD FY2024 assessment will be increased by \$17.00.
6. Mr. Reid read a resignation letter from Select Board member Daniel Girard and one from Select Board member Marguerite Willis.
7. Anne Kaplan, Hawlemont Elementary School Committee member, reported that the school is waiting for a grant for one new boiler and several mini splits. Repair of the slate roof on the High School building may not happen until spring. The Mary Lyons donated funds for before and after school care. Special State Aid of \$100,000 has been received. MCAS scores are down, plans are in place to get these scores up. Ms Kaplan was asked to find out what fuel the new boiler will use.
8. The Board unanimously voted, Mr. Reid – yes, Mr. Girard – yes to hold a Special Election for both Select Board positions on Tuesday, January 10, 2023, from 12:00 P.M. to 8:00 P.M.
9. Administrator S Reynolds reported that the Towns of Heath and Rowe do not have an Animal Inspector that can be approached to serve Charlemont. The Board unanimously voted, Mr. Girard – yes, Mr. Reid –yes, to appoint Mr. Reid temporary Animal Inspector until one is found.
10. The Excess E&D notice in the amount of 862.89 from Hawlemont was noted.
11. The Board unanimously voted to approve/approve and sign:
  - Vendor warrant 2318 for \$205,459.02, 2317 for \$22,776.19
  - Payroll warrant 2320 for \$10,725.67, 2317 for \$17,949.29, 2319 for \$16,487.60, 2318 for \$9,824.09
  - 11-7-22 Select Board minutes
  - Employee Holiday Cards (signed for the Board) and 8 holiday gift certifications (\$25 each) for full time employees (8)
  - Thank you letter to Gisela Walker
  - Mass Cultural Council Grant for \$11,000
  - Transfer Station RDP Grant for \$5,950
12. Business being concluded, the meeting was adjourned at 7:40 P.M.

Respectfully submitted

Approved by:  
Charlemont Select Board

Kathy A Reynolds  
Executive Secretary

This document is to be considered a draft until signed by the Select Board.

Documents viewed by the Board:

- Weekly warrants
- Select Board minutes
- Letter to Gisela Walker
- Mass Cultural Council Grant
- RDP Grant
- Resignation letters