

CHARLEMONT FINANCE COMMITTEE
Minutes of Meeting September 26, 2009, Town Hall

Present: Norma Lynch, Rich Filoramo, Ted Willard, Amy Wales, Camille White

1. Chairman N. Lynch called the meeting to order at 9:10 A.M. and welcomed new member Amy Wales, replacing William Coli. W. Coli's long-time valued service to the Committee will be acknowledged.
2. Minutes of the last two meetings were accepted and signed.
3. Mail:
 - a. The secretary will contact Mohawk Trail Regional High School to obtain an up-to-date list of students attending Franklin County Technical School.
 - b. The Secretary will request clarification from ad hoc block grant committee member Stephen Ferguson regarding the public safety building on the 2010 projects list.
4. New Business
 - a. N. Lynch discussed budget items which will need to be overseen. The budget time line was discussed at length. The Chairman will inquire of Kathy Reynolds, Executive Secretary, the status of gathering expenditure figures; to send letters to department heads by October 15 with submission of budget requests by November 1 and to ask each department if there are any changes on their capital plans.
 - b. A. Wales offered to contact accountant Joyce Muka regarding a balance sheet.
5. Old Business
 - a. R. Filoramo and N. Lynch updated the Committee on the status of a meeting with liaison Winston Healy. The Board of Selectmen understands our needs.
 - b. C. White reported she has completed her research on Town health insurance and the Board of Selectmen is now reviewing the matter.
Recently a memo was sent from the Board of Selectmen to Town departments explaining the inventory and this will commence soon, completion date May 2010.
 - c. N. Lynch gave a brief update on audit responses, benefits policy, sick leave and disability insurance. W. Healy will update more fully at a later date.
 - d. N. Lynch explained the status of the carry-forward items.
6. It was decided to set the next meeting date for Friday, October 23 or 24, 2009 at 9:00 A.M.
The meeting was adjourned at 11:30 A.M.

Respectfully submitted,

Camille C. White, Secretary

(This document is to be considered a draft until approved and signed by the Finance Committee.)