

Charlemont Parks & Recreation
June 08, 2023 Meeting Minutes

MH *WHP* *NN.*
Members Present: Chairman Mike Hayden, Bill Harker, Neil Neuhauser and Jackie Cashin.

Members Absent: Tom Shields

Others Present: Valentine Reid

Call to Order

Parks and Recreation Board Harker called the meeting to order at 6:00 p.m.

Approval of Minutes

Minutes from the previous meetings were reviewed.

Motion to accept: Jackie Cashin, Second: Neil Neuhauser, and accepted unanimously.

Old Business – N/A

New Business/Discussion

#1 Officer Elections

Officer positions were reviewed and a Motion was made by Bill Harker and seconded by Jackie Cashin to elect the following officers:

Chairman: Mike Hayden

Co-Chairman: Neil Neuhauser

Secretary: Jackie Cashin

Treasurer/Finance: Tom Shields

Co-Treasurer/Finance: Bill Harker

The motion passed unanimously.

#2 Insurance requirement review.

A motion was made By Mike to request an insurance requirement review with the Select Board. We will request some time at the June 19th meeting. The motion was seconded by Neil and passed unanimously.

#3 Parks and Recreation Web Site

A motion was made By Mike to review and revise the Parks and Recreation web site to reflect accurate applications and fees to rent the fairgrounds. The motion was seconded by Jackie and passed unanimously.

#4 Town Picnic

A motion was made By Mike and seconded by Jackie to sponsor a town picnic at the fairground to be organized by Cheryl Handsecker. We decided we would sponsor the event if it was inclusive of any town

resident. Cheryl will be required to fill out an application and Hold Harmless form. The motion passed unanimously.

#5 Fairgrounds Maintenance/ Work Bee

Fairgrounds maintenance was discussed and we will put together several work bees to be held in the early evening during the week to paint the information booth, mow and trim the weeds. The work bees will be voluntary when each member can attend. The discussion included purchasing signs for "No Cars on the Track" and "Clean up after your Dog".

#6 Event discussion

The following events were reviewed:

Lions Club Walk-a-thon: 12 noon to midnight on June 17th. The Lions Club will fill out the event application, Hold Harmless Agreement and submit proof of insurance.

#7 Fairgrounds Building Inspection and Water Testing

Bill Harker will have the water tested and schedule a building inspection.

Meeting Schedule

The next meeting will be scheduled as required.

Adjournment

Neil made a motion to adjourn the meeting at 7:05 P.M. Seconded by Bill and approved by all.

Respectfully submitted,
Mike Hayden