



INCORPORATED 1765

01339

OFFICE OF THE  
Park and Recreation Commission

## PARK & RECREATION COMMISSION

### MINUTES

May 12<sup>th</sup>, 2011

7pm

Town Hall

Present: Chair Jean Brisson, Secretary Jerry Gosetti, Rick Mullen, Steve Reynolds

Absent: Erwin Reynolds Jr.

Meeting called to order by Jean Brisson at 7pm

1. Review of Minutes for April 14<sup>th</sup> meeting read. Motion by Jean B to approve as read, Rick M 2<sup>nd</sup> the motion all in favor aye unanimously.
2. Treasures Report read for April. Motion made by Jerry G to approve as read, Rick M. 2<sup>nd</sup> the motion all in favor aye unanimously.
3. Motion made by Jerry G to install a fence 25' from the front and both sides of the Grandstand as a means for safety reasons Jean B 2<sup>nd</sup> that motion all in favor aye unanimously. The restrictions set can be modified by Park & Rec as need be.
4. Motion made by Jerry G not to send a pre-drafted letter stating that Park & Rec was not satisfied with the condition in which the Baseball organization left the Batting cage. Jean B 2<sup>nd</sup> that motion all in favor aye unanimously. Park & Rec has learned that the Baseball Organization has obtained their own cage and applauds them for concerns of safety for the children.
5. Motion by Jerry G to have Park & Rec commission to meet Sat May 14<sup>th</sup> 8 am at The Fairgrounds to check and restore operation to the water supply & electrical. Motion 2<sup>nd</sup> by Rick M all in favor aye unanimously.
6. Chair Jean B has recognized members of The Friends of The Charlemont Fairgrounds ( Pres. Ken Hall, VP Paul Hicks, Sec. Tammy Hicks and Greg Bovat in attendance) to address P&R. Paul Hicks is seeking approval to finish the basement floor of the Exhibit Hall. They have secured a licensed carpenter to head the project ( Simon Dean ). Cost of materials is estimated at \$800.00 & labor cost of \$1000.00. Motion made by Jerry G to approve the work pending acceptance by the Board of Selectman (letter forwarded to the BOS). Steve R 2<sup>nd</sup> the motion all in favor aye unanimously.
7. FCF has assured the usage of the \$92.22 from Main Street Beautification Fund, and will provide receipts prior to June 28<sup>th</sup> to the Park & Rec for submission.
8. Motion made by Jean B to set next Park & Rec meeting to Monday June 13<sup>th</sup> 7pm & July's meeting on Monday July 11<sup>th</sup> 7pm both at The Fairgrounds. Motion 2<sup>nd</sup> by Rick M all in favor aye unanimously.
9. FCF has paid Avery's Bill Invoice # 266485. FCF , Thank You we applaud your efforts by P & R
10. Chair Jean B. has recognized Joanne MacLean from The Charlemont Historical Society requesting usage of The Exhibit Hall to display/store several benches which is now currently in upstairs the Museum. Motion made by Jerry G to allow use of space pending approval by the BOS to allow transfer of Town Property 2<sup>nd</sup> by Jean B. all in favor aye unanimously.



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11. Motion made by Jean B to approve the format of sending written notification of acceptance for usage Applications. 2<sup>nd</sup> by Jerry G all in favor aye unanimously.
12. Chair Jean B has recognized Evie Locke from American Whitewater (Deerfield Riverfest) to offer for approval for usage of The Fairgrounds dates requested are as follows July 30<sup>th</sup> & Aug 1<sup>st</sup>. motion made by Jean B 2<sup>nd</sup> by Jerry G to accept application plus a check of \$45.00 (\$20.00 of which is non-refundable deposit; \$25 for electricity use) Balance of \$211.00 due no later than June 30<sup>th</sup>. All in favor aye unanimously. Rick Mullen appointed liaison by Commission.
13. Motion made by Rick M 2<sup>nd</sup> by Steve R to accept a request for overnight camping for Riverfest Vendors subject to approval by BOH & BOS and that list be provided to the P&R Commission. All in favor aye unanimously.
14. Motion made by Rick M to approve the sale of beer only at Riverfest, subject to police monitoring and the BOS approval and issuance of a permit. 2<sup>nd</sup> by Steve R all in favor aye unanimously.
15. Motion made by Jerry G to move the discussion of Role of The Commission to old business. 2<sup>nd</sup> by Jean B all in favor aye unanimously.
16. Discussion of replacing locks by Steve R. It was determined that last year locks were replaced and that all keys are secured and assigned to the Park & Rec Commission members only.
17. Report from Rick M on plumbing license. It has been determined in winterizing or startup does not require a licensed plumber or permit, unless damaged to the pumps.
18. Report from Jerry G on repairs near the bathrooms and some pre-existing fence rails does not require a permit or licensed carpenter. Repairs only
19. Old Business The Commission has decided to combine Grandstand Historic Nomination and Stabilization Fun be combined and to stay on Old Business. There is nothing new to report.
20. Town Property Book still in progress to remain on old business.
21. Researching Summer program no news to report to stay on old business.
22. Cleanup of chain link fence to stay on old business.
23. Various items- Outgoing Chair & Park Commissioner Jean B gave the commissioners copies of the following: Policy for taking minutes & Town policy on gifts. TY Jean B
24. Jean Brisson Chair of The Park & Recreation is not seeking re-election and this was her final meeting. Rick Mullen and the rest of The Park & Recreation Commission would like to publically thank Ms. Brisson for her undying support, work, leadership, ideas and enthusiasm. Her shoes may not be the largest to fill but her footprint was and has made a major impact for the residents of The Town of Charlemont.  
With that said THANK YOU Jean Brisson !!
25. Motion made by Jerry G to adjourn meeting at 8:45 2<sup>nd</sup> by Rick M all in favor aye unanimously.