

AGENDA FOR MONDAY, May 20, 2013
Board of Selectmen
TOWN HALL MEETING ROOM
7:00 P.M.

KNOWN APPOINTMENTS AT THE TIME OF POSTING

7:15 – 8:00 P.M.	Fire Chief Ken Hall	re: Appointment of new member Fire update
8:30 P.M.	Parks & Recreation Co	re: Town Property Handbook

POSTED ACTION ITEMS

1. Sign Annual Town Meeting Warrants (4).
2. Sign Special State Election Warrants (4).
3. Sign warrants.
4. Approve and sign minutes.
5. Approve and sign letter to Mr. Glaze.
6. Change the time of the 5/23rd meeting.
7. File cabinet drawer request from the Cemetery Committee.
8. Hawlemont crossing guard fax.
9. Preliminary recommendations from the Cemetery Committee.
10. Draft Executive Secretary/Town Clerk job description.
11. HRA agreement follow up.

NEW BUSINESS/VARIOUS (received after posting)

INFORMATIONAL

1. Crosswalk painting and School sign update.
2. Decision notice from the ZBA.

OLD BUSINESS (To be addressed at a later meeting)

1. Accounting services.
2. Town records and file cabinets.
3. FY 2012 audit.
4. School zone light.
5. ID tags (Vaughn).
6. Employee Performance Review Committee.
7. Municipal building space, Town records/file cabinet.
8. Employee Performance Review Committee.
9. Review of e-mail system & accounts.
10. DEP Burn Dump (July, 2013, Kathy).
11. Billing procedure (Nov. 15)
12. Yearly Inventory updates (BOS, Oct.).
13. Discontinuing roads
14. Use of Town Property Handbook (Dave).
15. Bylaws update (Dave).

