

Town of Charlemont
Board of Selectmen Meeting Minutes
Monday, November 4, 2013
Hawlemont Regional Elementary School

Selectmen in attendance: David Cunningham (Chairman), Vaughn Tower, Beth Bandy. Also in attendance: Douglas Annear, Simon Dean, Stephen Reynolds.

Mr. Cunningham called the meeting to order at 6:00pm. The Selectmen signed warrants. They also approved and signed minutes from the October 10, 2013 All Boards Meeting and the October 21, 2013 Board of Selectmen Meeting.

Mr. Cunningham made a motion, seconded by Mr. Tower, to discuss Special Town Meeting Warrant Article No. 9 before the remaining items on the meeting agenda. All were in favor. The Selectmen decided not to take a position on this article.

The Board received a notice with the time and date for an appointment with the Buckland Selectmen. This appointment will take place at Buckland Town Hall on November 26 at 6:30pm.

On a motion by Mr. Cunningham, seconded by Mr. Tower, the Selectmen unanimously approved and signed a curb cut application for 225 Avery Brook Road.

Mr. Cunningham made a motion, seconded by Mr. Tower, to approve a request for Friday, November 29, 2013 to be a paid holiday. The board unanimously approved this request.

The Selectmen received notice that Free Cash had been certified.

On a motion made by Mr. Cunningham, seconded by Mr. Tower, the Board unanimously approved payment of a Kopelman & Paige bill.

The Board received a request for a tax classification hearing date. On a motion by Mr. Cunningham, seconded by Mr. Tower, the Board unanimously agreed to change the starting time of the November 18, 2013 BoS meeting to 6:30pm, to allow time for a 6:45pm appointment with the assessors for the tax classification hearing.

Mr. Cunningham made a motion, seconded by Mr. Tower, to allow the Assessors to speak with Town Counsel. The motion passed unanimously.

The Board received a vacation time request. On a motion by Mr. Cunningham, seconded by Mr. Tower, the board unanimously approved the request.

The Board received an update from the Municipal Space Committee with a request for access to an email distribution list to help further their work. Mr. Cunningham will provide this list.

The Board received a letter from Stephen Ferguson stating that he is not able to take on additional town projects at this time. He will continue his current work, however.

On a motion by Mr. Cunningham, seconded by Mr. Tower, the Board unanimously decided to submit a Franklin Regional Council of Governments (FRCOG) highway sign survey.

The Board received an annual fee invoice for broadband service. Ms. Bandy will check with the Account to check on the status of this bill. She also will inquire about the status of the Shelburne transfer station invoice. These invoices are to be included as action items on the November 18, 2013 Board of Selectmen meeting agenda.

The Board received a request to use Berkshire East gift funds from Josh Smith. On a motion by Mr. Cunningham, seconded by Mr. Tower, the Board unanimously approved sending a letter to Mr. Smith informing him that he can receive reimbursement for work done on his property if he submits the appropriate invoices.

The Board received a request for support from the Franklin County Solid Waste Management District (FCSWMD) in its application for a CIC grant. On a motion by Mr. Cunningham, seconded by Ms. Bandy, the board unanimously approved providing this support.

The Board received a Transfer Station inspection report from the FCSWMD. The report indicated a need for more bandaids at the Transfer Station. On a motion from Mr. Cunningham, seconded by Mr. Tower, the board unanimously approved sending a copy of the inspection report to Russell and allowing him to acquire more bandaids for the Transfer Station.

The Board received a letter from The Academy at Charlemont regarding Franklin Regional Transit Authority route changes. The letter, which requested support from the BoS on this matter, is to be included as an action item on the November 18, 2013 BoS meeting agenda.

The Board received a capital items request from the Finance Committee. The Board will address this request at its next meeting on November 18, 2013. Ms. Bandy will notify the Finance Committee about this timing.

The Board took a brief recess.

Upon return to the meeting, the Board discussed propane concerns raised by the Fire Chief, Douglas Annear. Mr. Annear, Simon Dean, and Toby Gould also participated in this discussion. On a motion by Mr. Cunningham, seconded by Mr. Tower, the board acknowledged that the Fire Department will go over budget this year to accommodate the purchase of a new propane tank.

The Board received a reply from the Massachusetts Department of Transportation (DOT) regarding a permit request to replace "Welcome to Charlemont" signs damaged during Hurricane Irene. The DOT's reply indicated that the Board had not submitted the appropriate application. The Board needs to collect any past sign permits, record the previous location(s) of the signs, and provide exact design of the new signs in order to submit a new application. This topic will be an action item on the November 18, 2013 BoS meeting agenda.

The Board received a request from FRCOG for BoS support of its CIC application, which concerns fire fighting. Mr. Cunningham asked the Fire Chief if he would support this request. Mr. Annear indicated he would support it. On a motion by Mr. Cunningham, seconded by Mr. Tower, the Board voted in favor of supporting FRCOG's CIC application.

The Board received the Board of Assessors' 2013 inventory, which will be placed with the other inventories received to date.

The Board received an invitation from FRCOG to an information session about natural resources-based economic development and forest conservation. A copy of this notice will be sent to Tree Warden Stephen Reynolds.

Under New Business, Mr. Tower noted that fire hydrant testing will be taking place soon. Mr. Cunningham noted that the Fire Department had submitted a request for payment of work during the recent Bonefog Challenge. On a motion by Mr. Cunningham, seconded by Mr. Tower, the Board unanimously approved these payments. The Fire Department will be notified of this decision.

On a motion by Mr. Cunningham, seconded by Mr. Tower, the Board adjourned at 6:55pm.

Respectfully submitted by Beth Bandy.

Approve by:
Charlemont Board of Selectmen

This document is to be considered a draft until approved and signed by the Board of Selectmen.

List of documents reviewed by the Board

Warrants
10-10-13 All Board Minutes
10-21-13 Selectmen's minutes
11-4-13 Special Town Meeting Warrant
Meeting with the Buckland Selectmen notice
225 Avery Brook Rd curb cut application
Paid holiday request for 11-29-13
FY14 Free Cash certification notice
Kopelman & Paige bill
Request to hold a tax classification hearing
Assessor's request to contact Town Counsel
Request for vacation time use
FCSWMD transfer station inspection report
Municipal Space Committee request for an e-mail distribution list
Letter from Stephen Ferguson regarding town projects
FRCOG highway sign survey
Notification that the Town will need to submit an invoice for the broadband service
Request to use Berkshire East gift funds
FCSWMD request to support a CIC grant application
Academy at Charlemont request for support regarding the FRTA route changes
FY15 Capital item budget request
MassDOT sign application response
FRCOG request for support of a CIC fire fighting grant application
2013 Assessors' inventory
Invitation to a FRCOG information session

