

AGENDA FOR MONDAY, DECEMBER 15, 2014

Board of Selectmen

TOWN HALL MEETING ROOM

7:00 P.M.

KNOWN APPOINTMENTS AT THE TIME OF POSTING

7:15-7:25 P.M.	Finance Committee	re: monthly reports
7:25-8:05 P.M.	Negotiate terms and conditions of Administrator hiring	
8:05-8:15 P.M.	Phil Banks	re: ongoing drainage issue
8:15-8:30 P.M.	S. Reynolds, Tree Warden	re: Whipple Cemetery trees

POSTED ACTION ITEMS

1. Approve and sign: warrants, 11-17-14 minutes, holiday cards
2. Selectmen's meeting schedule.
3. Vote to approve and sign yearly licenses.
4. Funds for workstations, cubicles, construction on the landing.
5. Conservation Commission attendance, form work, minutes (Vaughn).
6. Water on South Street.
7. FY 2016 Retirement Assessment.
8. FY 2016 FCSWMD Assessment.
9. Cemetery Committee cemetery funds.
10. Selectmen's capital request.
11. Counsel's review and edits of the employee handbook.
12. Executive Session to approve and sign 12-1-14 executive session minutes.

NEW BUSINESS/VARIOUS (received after posting).

INFORMATIONAL

1. MassDOT sends chapter 90 payment voucher information.
2. Building inspection reports.
3. Minutes from the Conservation Commission (3 sets).
4. Minutes from the Board of Assessors.
5. Minutes from the Planning Board (2 sets).

OLD BUSINESS (To be addressed at a later meeting)

1. Replacement of the copy machine.
2. Website policy (January).
3. Event policy/application (January).
4. Mental health protocol (spring).
5. Departmental budget requests (Dec.)
6. Town meeting sports activities (Feb./March – Beth)
7. Sheriff Department regional dog control info (Sept).
8. Scheduling of an appointment with the 250 Committee during the 1st meeting in July.
9. Budget procedure (June)
10. Wireless internet proposal from Christopher Gray.
11. Town Event Service Planning (July dept. meeting)
12. Town records and file cabinets (Sept.).
13. HRA Agreement (December).
14. Town Meeting retiring employees (March).

15. Employee Performance Review Committee.
16. Review of e-mail system & accounts.
17. Billing procedure (Nov. 15)
18. Yearly Inventory updates (BOS, Oct.).
19. Bylaws update (Dave).