

Minutes for Select Board Agenda, June 29, 2015

In Attendance: Chair: Beth Bandy. Members: Sarah Reynolds, Dave Cunningham.

Called to Order at 7:03pm

Motion to approve and sign all items under 1) Chair to sign POI utility bill; Board to sign Franklin County Regional Dog House and Adoption Clinic, Berkshire East Beer Garden permit, Select Board Minutes from Fuel Bid meeting 6/23; Appointments: ACO (Ed Grinnell), Broadband Committee (Trevor Mackie), Planning Board (Dan Miller), 2nd by Dave. Approved unanimously.

Plan All Board Meeting agenda

What should be discussed? Focus on what the direction from the town is, starting a conversation. What direction do you see us going in, different people will have different views, but what things can we do to bring us towards that? Single-handedly carried the ball on a lot of things last year, like hiring the Administrator, Special Events Application.

Asking for the All Boards meeting to have a conversation and then at another time maybe more of a visioning idea. Robert Malone for instance has a lot of ideas. Asked if they had a Saturday morning visioning exercise, and brought in a facilitator to help the conversation along, maybe then break groups out into their interest groups. Thinks it would be a great approach.

Suggesting we have a suggestion box on website.

Asking if we can give update on Traffic Calming. Action: Send email to All Boards

Beth motioned to approve moving Peg's two weeks vacation forward, Dave 2nd item. Discussion – need report showing vacation report going forward. Can Lynn provide? Fix time so that it's not pre-loaded, but accrued. Beth amending motion to only roll what was accrued based on number of days worked. Peg estimates will be 4-5 days rather than two weeks. Dave is Lynn's liaison and will talk to her. Dave 2nd'd. Voted unanimously.

Appointment with Bob Handsaker. Asking if state was ok with Wired West getting the \$5k from the Broadband Planning grant. Bob explaining that towns have the choice, that MBI is open to different ideas, saying this planning grant provide operating expenses with all volunteer labor to cover the coming year's budget, stating where we're at the pre-subscription campaign, that if we don't make the 40% we'll at some point need to make a decision, that the town needs another 110 subscribers. And then there are some who have DSL and it's not a huge priority for them, and then there are renters. There is a high vacancy rate, where some have deceased, some have moved away. *Beth makes a motion to approve applying for the grant and designating Wired West as the MLP Cooperative. Dave 2nd it. Voted unanimously. Beth fine with sending it to Wired West right now rather than waiting to see what the grant looks like.*

Peg to send Wired West materials to MBI.

Sarah makes a motion that we have Crocker meet with the Broadband Committee, Beth 2nd'd, voted unanimously.

Peg to let Crocker know to reach out to Bob

Broadband now meeting regularly, third Wednesday of every month.

Broadband:

Beth makes a motion that we sign up Town Hall, Highway, Fire, and Fairgrounds in coming FY as Wired West locations. Dave suggesting Peg fill out sometime in July. Beth amending motion for Peg to complete the pre-subscription. Dave 2nd'd, voted unanimously.

Accounting – Dave spoke w Bob Dean, does think the FRCOG will be able to pay the whole \$1000 towards closing the books, or at least something towards. If Accountant wants access to building, he can contact his liaison or the Chair.

Ambulance update and next steps - Dave having an EMT meeting on the 8th, 16th info meeting at Town Hall, and waiting on confirmation from Paul Mark, tentative date for hearing on S. 1141 in Worcester is 27th. Dave had a long conversation with Phil, and followed up on the inspection items. Peg followed up on the CORI, Melissa Dekoschak following up on the training materials. Schedule will be provided to them by August 1st. The two EMTs missing licenses, has Dave spoken to them? No Dave has not spoken to them. Beth thinks we should get some information out contingent on plan. Can we get an email blast out? Dave will send.

Peg shared DOR spreadsheet showing how much business restaurants generate. If looking at 2014 estimates, town would've generated \$11k from local tax. Beth asking to send number to Finance Committee.

Peg's priorities: Town Sign (submitted Special Permit and Site Plan Review), Mountain Rd. Bridge Project, Select Board priorities (Accountant: notified Town Hall employees, collect concerns from staff, plan transition, meet w/; Municipal Space Planning: picked up new filers, rearranging Town Hall space), ADPTF follow-up, Copy machine, CORI, Broadband Follow-up

Select Board would've liked more input. Going forward the Select Board feels that things should go to them first. We would all like to be included in these conversations. Dave has a problem reimbursing after the fact.

The three Select Board need to make it clear that it is not ok to make a decision without the Select Board. We shouldn't purchase anything without a discussion. We have to make sure we're going through the right process.

Beth made a motion to reimburse Peg for the filing cabinet with the stipulation that in the future if it costs money to make sure it's properly voted. Dave 2nd'd, voted unanimously.

Sarah made a motion that we accept the refrigerator, Dave 2nd'd, unanimous.

ADPTF follow-up – Take Off List. Suggesting pulling Peg off Committee, need to focus on day to day operations.

Copy machine - Mohawk about whether they can bill partial FY15 and FY16. Full amount or splitting out the maintenance. Get quick vote at All Boards meeting.

Focus on volunteerism, volunteer handbook, community service award, town visioning event List of each position, and having one line stating what each position is, what the term is. Beth will handle. Saying part of the problem is putting knowing what you're signing up for. Give people a general idea of position and term, qualifications and training, i.e. qualities or experience ideal candidates might have. Have it be simple so people could scan it. Beth will send to Kathy for the terms and any missing information. Beth showing other town examples. Some examples have resources for volunteers, welcome/intro, and resources, compiling it into a handbook of information. First would be the list.

Municipal space planning – next steps. Approval to move files upstairs.

Discussion: starting an Issues List. This should be based on what the All Boards meeting list generates. discontinued roads workgroup

Administrator Items – day/date Select Board want reverse 911 call for STM, Schedule by email. Disposing of obsolete equipment? - defer to Kathy. Get together a list of items and then present to Select Board to determine whether worth going to auction.

Legally we may need to fix the door b/c Handicap accessibility not working. Peg look into option.

Find out if ACO picked up any of the remains left at the Highway shed for him.

Plumber for bathrooms and basement drain, verify where drain in basement goes, assess what is needed to get water on in handicap bathroom, check smell of water from working bathroom
Get quote from a plumber. Let Select Board

Animal Control Officers follow-up - *Dave make a motion to hold a nuisance dog hearing July 27th at 6:30.* Beth 2nd's. Voted unanimously. Needs to be posted for 10 days. Ask Kathy what is required?

By-Laws. Beth and Dave discussed having it electronically and post to the website.

Adjourned at 9:50pm

Respectfully submitted by PD 7/1/15