

**MINUTES OF THE BOARD OF SELECTMEN'S MEETING**  
**Town of Charlemont**  
**Goodnow Town Hall**

April 4, 2016  
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The meeting was convened at 7:02 P.M. by Chairman Beth Bandy. Also in attendance were Selectmen Sarah Reynolds, Toby Gould and Administrator Peg Dean.

1. The Board unanimously voted, Ms Bandy – yes, Ms S Reynolds – yes, Mr. Gould – yes, to approve payment of a Kopelman & Paige bill.
2. The Board unanimously voted, Bandy – yes, Ms S Reynolds – yes, Mr. Gould – yes, to approve and sign minutes from the 3-21-16 meeting, payroll and vendor warrants, authorization for the Administrator to sign e-grants, letters to the Republican and Democratic Town Committees, an invitation to meet with National Grid, the Hampshire Solar Program proposal and letters to State Legislators regarding bridges.
3. The Board unanimously voted, s Bandy – yes, Ms S Reynolds – yes, Mr. Gould – yes, to acknowledge a Dept. of Public Utilities notice of filing, a notice of the 2016 Sustainable Materials Recovery Program Municipal Grant application availability, the Hawlemont School District assessment, MassDOT Chapter 90 bond authorization notice, Complete Streets available funding reminder.
4. The Board unanimously voted, Bandy – yes, Ms S Reynolds – yes, Mr. Gould – yes, to not approve the 3-29-16 minutes until Mr. Gould has edited them.
5. The Board discussed items to present at the Hawlemont Budget meeting that is scheduled for April 8th. Ms S Reynolds recused herself from this conversation.
6. The Board also discussed talking points for the April 6th meal and hotel tax meeting. Ms S Reynolds recused herself from this conversation.
7. The Board discussed presenting information for the Recreation tax meeting that is scheduled for April 13th. Ms S Reynolds recused herself from this conversation.
8. Ms Bandy stated that the Hawlemont and Mohawk Schools have requested a robo call for their budget meeting scheduled for April 6th. Ms Bandy will forward the wording for this call to the Administrator. The call is to go out on Tuesday, April 5th. The Board unanimously voted, Bandy – yes, Ms S Reynolds – yes, Mr. Gould – yes, to approve sending of this robo call.
9. The Board discussed scheduling for a Small Town Summit with other Towns to discuss bridge issues. Mr. Gould submitted a notice to be sent out, which the Board approved. The Administrator will contact the Hawlemont School for availability on April 21st. The Board will hold a meeting on April 18th to create their presentation for this summit.
10. The Board received the bridge assessment report from Gill Engineering. The Board discussed what steps to take next. Ms S Reynolds will contact Gill Engineering to ask for their input as to how to proceed and question contradicting information in the report regarding one bridge.
11. Ms Bandy will contact Representative Paul Mark regarding a possible meeting with the Selectmen on April 18th to discuss the bridges.
12. Ms Bandy will send, Representative Paul Mark, Senator Downing and Senator Rosenberg an invitation to attend the Small Town Summit meeting on April 21st.
13. The Board will continue to urge people to considering volunteering. Ms Bandy will send out the edited Annual Report for review.
14. The Broadband Committee sent to the Board 2 draft letters. One letter addressed to Governor Baker and one letter to accompany the letter that is written as a resolution. The Board

- unanimously voted, Ms Bandy – yes, Ms S Reynolds – yes, Mr. Gould – yes, to approve and sign the letter to Governor Baker.
15. The Board reviewed the options regarding a Capital Planning Bylaw for the Annual Town Meeting warrant. Options were chosen and will be sent to Joe Markarian, FRCOG, to update the bylaw.
  16. The Board discussed a request to change a Town bylaw so School Committee members are eligible to run for other Town offices. Possible conflicts of one person being elected to multiple boards/committees were discussed. The Board unanimously voted, Bandy – yes, Ms S Reynolds – yes, Mr. Gould – yes, not to change the current bylaw.
  17. The Board discussed changing the date of the Annual Town Elections to one other than the same day as the Annual Town Meeting. The wording for this article will be researched.
  18. Review of the Transfer Station budget documents was deferred to the Selectmen's meeting on April 16th.
  19. Discussion of a Wood Bank policy will be discussed during the April 25th meeting.
  20. The Board decided not to join the GSFABA at this time.
  21. The 2016 District Local Technical Assistance program requirements will be discussed during a meeting in July.
  22. The Board decided not to participate in the Department of Public Utilities work group that will be held in Boston.
  23. The Administrator requested permission to assist the Sewer District with their Benefits Cost Analysis portion of their FEMA grant application. The Board discussed the possible number of hours this assistance would take and unanimously voted, Bandy – yes, Ms S Reynolds – yes, Mr. Gould – yes to allow the Administrator to take up to 1 hour to review their application if the District asks, and up to 2 hours to show the District how to use the FEMA software.
  24. The Board will discuss coordinating the purchase of a brush truck with a skidder through the military for the Fire Department during their next meeting.
  25. The Board discussed the court ruling regarding the sex offender bylaw and the implications for Charlemont. The Board decided not to enforce Charlemont's sex offender bylaw and Mr. Gould will convey this decision to the Police Department.
  26. Ms Bandy stated that all requests for articles for the Town Meeting Warrant are to be submitted to the Selectmen's office for consideration.
  27. The Administrator submitted to the Board an agenda for their meeting on April 8th. The Board unanimously voted, s Bandy – yes, Ms S Reynolds – yes, Mr. Gould – yes, to approve of the agenda.
  28. Business being concluded, the meeting was adjourned at 9:30 P.M.

Respectfully submitted

Kathy A. Reynolds  
Executive Secretary

Approved by:  
Charlemont Board of Selectmen

This document is to be considered a draft until approved and signed by the Board of Selectmen.

Documents reviewed by the Board

Kopelman & Paige bill  
Minutes from the 3-21-16 meeting  
Payroll and vendor warrants  
Authorization for the Administrator to sign e-grants  
Letters to the Republican and Democratic Town Committees  
Invitation to meet with National Grid  
Hampshire Solar Program proposal  
Letters to State Legislators regarding bridges  
3-29-16 minutes  
Small Town Summit notice  
Bridge assessment report  
Wired West letter to Governor Baker  
Wired West resolution  
Capital Planning bylaw options  
Department of Public Utilities work group invitation  
April 8th meeting agenda