

SELECT BOARD AGENDA* FOR MONDAY, March 13, 2017
Goodnow Town Hall, 7:00 P.M.

Appointment

7:15

Jim Sinclair Re: Yankee Doodle Days

7:30

Jerry Dupree Re: Flag Com presenting banner design for Main Street poles

Time Sensitive:

1. **Approve:** payroll; KP Law statement no 110930; the purchase of Microsoft Office 365 1-year subscription for five users \$99.99; fuel bills by department; updated rabies protocol for the Board of Health; Vacation request from Executive Secretary/Town Clerk for 6-2-17; reduced insurance requirement for Deerfield Fest alcohol vendor; Massachusetts Interlocal Insurance Agency invoices for liability coverage for Fire vehicles and National Grid
Approve and Sign: Select Board meeting minutes for Select Board meeting minutes for 10-3-16 revised, 1-12-17 (Meeting with Rep Mark), 1-18-17, 2-11-17(joint budget meeting), 2-18-17(joint budget meeting), 2-27-17 meeting minutes, 3-3-17(joint budget meeting); Warrants; Letter of engagement for an audit of FY17 in the Fall of 2017 from Scanlon and Associates; Letter to Mary Boehmer; Berkshire Highlands Pentathlon application
Acknowledge: Franklin Regional Council of Governments' Cooperative Public Health Services' "Planning Together for Healthy Aging" meetings; a Franklin County Continuing the Political Revolution sponsored presentation "Let's Talk Taxes!" with Kurt Wise; Comprehensive Environmental Inc.'s Municipal Spill Response Preparedness – Enews #2 "Spill Reporting Obligations"; Massachusetts Municipal Association's MMA Best Practice Series January 2017 and materials from 03-03-17 Legislative Breakfast in Greenfield; Massachusetts Fiscal Alliance; the Department of Environmental Protections notice of payment to the Town for July 2016 – December 2016 recycling to the Springfield Materials Recycling Facility in the amount of \$603.56; National Grid's Transmission Vegetation Maintenance Notification Pursuant to 220 CMR s 22.03; Franklin Regional Council of Governments "Overview of Franklin County Emergency Communications System and FY18 Budget Assessments; Planning Board notice of new Post Office box; John O'Rourke, Massachusetts Municipal Association District 1 representative's contact information; letter from the Sewer District notifying Sewer District members the Commission has accepted MLG c 83 s 16A; Resource flyer from Massachusetts SHINE (Serving the Health Insurance Needs of Everyone) program; Letter to the Planning Board regarding a lot on Potter Hill Extension; Western Mass Historical Commission Coalition Meeting Wednesday 04-05-17; proposed Community Public Health Services meeting dates for 2017; Town of Charlemont March newsletter
Appoint: Sean Neill to the Broadband Committee
2. Discuss Hampshire Council of Governments Hampshire Power pricing
3. Town Annual Report - update and next steps for printing full town report
4. Review dog hearing minutes
5. Discuss legislative strategies for recreation tax and first responder bills
6. Review Memorandum of Understanding between the Town of Hawley and Town of Charlemont for shared use of Highway Department Equipment

Priority:

1. Request for Information for Broadband
2. Recreation Tax - requesting Department of Revenue and the Joint Committee on Revenue meet with Town
3. Ambulance
4. Capital Improvement Committee – met 3-7-17 to finalize recommendations
5. Bridges
Mass Works – sign contract for design services awarded to Gill Engineering
TIGER grant – update from Sarah, contacting Mass DOT's Mark Devylder – no updates from Sarah
Municipal Small Bridge Program Application

Additional Business:

1. Discussion of 279 Avery Brook Road property
2. Discuss next steps for moving to townofcharlemont.org email
3. Massachusetts Historical Commission grant for Town Hall
4. Speed limit sign recommendations from Highway and Police
5. Discuss creating Town document templates that can be used for certain complaints
6. Correspondence from the Secretary to the Boards to the Select Board 3-7-17 "Planning Board Filing Assistance"
7. Discuss Barn Inspections - compensation for the Temporary Large Animal Inspector
8. Discuss 2017 Direct Local Technical Assistance funding for Wellhead Protection Plans to Protect Public Drinking Water Supplies – who should follow-up with the Franklin Regional Council of Governments

Executive Session: to approve and sign 1-25-17 executive session minutes continued from 12-19-16 Executive Session, for reason 1. to discuss a complaint brought against an employee and for reason #7 to comply with The Health Insurance Portability and Accountability Act of 1996 (HIPAA; Pub.L. 104–191, 110 Stat. 1936, enacted August 21, 1996)