

SELECT BOARD AGENDA* FOR MONDAY June 19, 2017

Goodnow Town Hall, 7:00 P.M.

7:15 Open propane bids

7:20 Open Highway equipment bids

7:30 Board of Assessors presenting CAMA contract

7:45 Fire Chief to discuss options for fire truck and Assistant Fire Chief position

8:00 Philip Banks, letter to the Conservation Commission regarding an adjacent property

Time Sensitive:

1. **Approve:** Payroll # 50 for \$14,284.15; Town Administrator rolling over remaining vacation into next fiscal year; permission to request new pictures of Emergency Services crews and Select Board; Invoice(s) to the Town of Shelburne for transfer station expenses in FY17 and FY18 use; posting the Franklin Regional Council of Governments (FRCOG) 2017 Business Development Resource Guide to the website; allowing Shelburne to use the Roundabout Book box drops and revenue to go to the recycling revolving fund until a separate revolving fund for shared revenue can be created
Approve and Sign: Select Board meeting minutes for 5-08-17, 5-22-17, 6-5-17; Warrants; thank you letter to Amy Wales; Massachusetts Interlocal Insurance Agency FY 2018 renewal proposal; Amended contract with Franklin Regional Council of Governments for procurement services to bid construction for 8A bridge repair(s) extending end date from 6-30-17 to 09-30-17; Franklin County Solid Waste Management District's Hauling and Disposal Memorandum of Understanding; Memorandum of Understanding with the FRCOG to coordinate energy audits for the Town using the Department of Energy Resources META funds; Municipal Vulnerability Program grant contract from the Executive Office of Energy and Environmental Affairs; VADAR contract for accounting
Acknowledge: Fully executed contract with Gill Engineering for design services to repair the Maxwell bridges; Massachusetts Department of Transportation National Bridge Inspection Standards Bridge Rating and Posting for C-05-036, Mountain Road at Hartwell Brook; Public Records Law Training session rescheduled for 06-29-17 at the FRCOG; FRCOG Franklin County Cooperative Inspection Program monthly inspection reports; Culvert Replacement Municipal Assistance Grant Program Announcement; Vocational transportation assessment for June; letter(s) from the Building Commissioner to Ms. Griswold and Ms. Ovitt, Scott Randall, and Cold River Properties; Regional Dog Services Agreement
Accept: Kevin Crowningshield's resignation as Assistant Fire Chief; donation from Berkshire East to Charlemont Ambulance Service for \$281.40; donation to the Town of Charlemont from The Great Outdoors for \$250
2. FY 2018 yearly appointments
3. Review Special Articles– provide direction for which accounts to remain open and which to close
4. Discuss next steps regarding proposed tri-town landfill agreement – see Hawley's concerns

Priority:

1. Bridges
2. Recreation Tax
3. Ambulance
4. Broadband – approve and sign Westfield Gas and Electric Pole Survey contract
5. Shared Services – Assistance to Firefighters grant research/findings

Additional Business:

1. Discuss next steps for moving to townofcharlemont.org email – consider distributing email retention policy to yearly appointments
2. Speed limit sign recommendations from Highway and Police
3. Template of documents that can be used for Atty related items
4. How to consider safety of Town Hall parking lot
5. Discuss Police and Fire (line of duty) accident coverage options including a quote for increased weekly indemnity
6. Discuss purchasing materials in FY17 for building maintenance projects to be completed in FY18
7. Consider how to give the Salvation Army access to the Transfer Station outside hours of operations
8. Discuss custodial services for the Fire Station
9. Discuss how agenda items are received by the Select Board
10. Review opening meeting law

Executive Session: Move to go into Executive Session for reason #3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

PD 6/15/17; Revised 6/16/17