

SELECT BOARD AGENDA FOR MONDAY June 11, 2018

Goodnow Town Hall, 7:00 P.M.

- I. Call to Order and Reorganize Select Board**
- II. Appointment** 7:15 PM Mark Cappadona, Colonial Power Group, Inc.
- III. Continue with review of position descriptions**
- IV. Time Sensitive:**
 - A. Approve:
 1. KP Law invoice # 115993 for \$3,538.39
 2. MVP update from Franklin Regional Council of Governments 10 AM June 25th
 3. Department of Fire Services Boiler Inspection program request for an on-site visit to Highway Garage as follow-up from the Town's variance request
 4. Vacation request from Kathy Reynolds for July 19 and August 2
 5. Care of the cemeteries expenses to be paid to Les Chadwick totaling \$287.85 and schedule cemetery tour for 6-18-18 at 10 AM; all are invited, start at Town Hall
 - B. Approve and Sign:
 1. Select Board meeting minutes for 5-14-18
 2. Payroll warrants
 3. Vendor warrants
 4. Special Event Applications for Deerfield Festival event June 30th, 2018
 5. Letter to Michael Walsh thanking him for his service as Emergency Management Director
 6. 1-day liquor license for Berkshire Brewing Co., Inc. at Charlemont's Reggae Festival
 7. Regional Dog Control Service Agreement and assessment of \$350
 8. Cabot Risk Strategies/ Chubb's Police and Fire Line of Duty Insurance "Cabot Public Safety Protection Plus: renewal Update Application"
 9. Franklin County Solid Waste Management District's FY2019 Hauling and Disposal Memorandum of Understanding
 - C. Acknowledge:
 1. Proposed 2018 Equalized Valuations
 2. Town Hall clock tower working again thanks to Tom Campbell
 - D. Appoint:
 1. Bill Tucci to Broadband Committee to replace Sean Neill who is stepping down (contingent on Broadband vote 6-6-18)
 2. Kenneth Hall as the Assistant Emergency Management Director
 3. Doug Telling and Steve Ferguson to the Conservation Commission
 4. Annual appointments for Emergency Services
 - E. Accept: \$3.47 donation to cover Avery Brook escrow deficit and close out account
 - F. Accounting:
 1. Upon accepting \$3.47 donation consider closing Avery Brook once funds are received by the Accountant
 2. Discuss Accountant's 1 year or 2 year contract
 3. Discuss Schedule B
 - G. Discuss Letter from Frank and Jen Mooney regarding Franklin Regional Transportation Authority bus stops

- H. Discuss Town Paychecks – what is the law if not cashed and follow up about direct deposit (Sarah will check with Lynn and then the Atty)
- I. Discuss Website – see email from Keith Gammell
- J. Set Select Board priorities for new Fiscal Year

V. Priority:

- A. Bridges
 - 1. Maxwell Road Bridges construction to take place June through October – discuss resident engineering/ clerk of the works role
 - 2. Discuss Gill Engineering’s draft cost estimate for the long bridge C-05-010 and next steps for BUILD grant opportunity
 - 3. Approve cost estimates for repairs to C-05-027 (0ET) S River Road / Albee Brook superstructure from Gill Engineering
 - 4. Massachusetts Department of Transportation Bridge Inspection Report for C-05-054 (BTE) Legate Hill/ Legate Hill Brook
- B. Broadband – see response from the Executive Office of Housing and Economic Development to Town’s 04-02-2018 request for guidance
- C. Recreation Tax
- D. Ambulance
- E. Fire
 - 1. Interim Fire Chief – next steps
 - 2. Next steps for Fire Alarm problems in Town Hall
 - 3. Report from Town Administrator re Senior SAFE grant presentation
- F. Shared Services
 - 1. Police – Charlemont and Heath
 - a) Report back from 5-15-18 meeting
 - 2. Animal Control Officer
- G. Liaison Reports for Department, Boards, and Committees
 - 1. Shunpike rest area update from Beth Bandy

VI. Additional Business

- A. Review unregistered vehicle bylaw – Charlemont adopted Chapter 40 Section 21D on 12-14-2010; next steps – see draft letter for enforcement
- B. Bring back January 8, 2018 agenda item, to sign the Memorandum of Understanding with the Franklin County Solid Waste Management District for discussion of item #5 "The District will charge \$175.00 for collection in FY18"
- C. Discuss whether Charlemont would be interested in regionalized IT services provided through the Franklin Regional Council of Governments
- D. Discuss flyer sent by Town Hall about a window restoration workshop in Charlemont
- E. Discuss letter from the Franklin County Regional Housing & Redevelopment Authority encouraging Towns to get planning their potential Community Development Block Grant (CDBG) activities