

Charlemont Select Board Meeting July 26, 2018
Town Hall, Charlemont, MA

In attendance: Parks and Recreation members Bill Harker and Tommy Shields, Fire Chief Dennis Annear, Police Chief Jared Bellows, Ambulance Director Dana Johnson, Select Board member Marguerite Willis, Select Board Chair Sarah Reynolds, and Town Administrator Peg Dean.

1. Called to order at 7:03pm
2. The Select Board reviewed the Special Events Application, highlighting problems and potential solutions. See Page 2 for excel sheet showing topics from the application discussed.
3. While in attendance, the Parks and Rec Commission noted that there are trees that are a threat up at the Fairgrounds. **Action:** Marguerite Willis, 2ndd by Sarah Reynolds to contact the Tree Warden about a tree down on Park and at the Exhibit Hall. Voted unanimously, Ms. Willis – yes, Ms. S. Reynolds – yes.
4. Tommy and Bill left at 7:40pm. The Select Board met with Police, Fire, and Ambulance to discuss whether the Town wants to reconsider signing the Multi Agency Coordination Center agreement which it forewent when Dan Nietzsche in the past. He clarified that this doesn't give more authority, but more so coordinates resources and assists with public relations efforts at the county level.
5. **Action:** On a motion from Sarah Reynolds, 2ndd by Marguerite Willis, the Select Board made a motion to sign the Memorandum of Understanding for Emergency Management Coordination Services between the Franklin Regional Council of Governments and the Town of Charlemont. Voted unanimously, Ms. Willis – yes, Ms. S. Reynolds – yes.
6. **Action:** On a motion from Marguerite Willis, 2ndd by Sarah Reynolds, the Select Board voted to appoint Bambi Miller to the Historical Commission. Voted unanimously, Ms. Willis – yes, Ms. S. Reynolds – yes.
7. The Select Board adjourned at 7:55pm.

Respectfully submitted by Peg Dean

Draft minutes until approved by the Select Board

Documents viewed:

- Special Events Application
- Special Events Application sign off for Enduro East
- The Memorandum of Understanding for Emergency Management Coordination Services between the Franklin Regional Council of Governments

Departments	Problems/Concerns	Solutions
Select Board - Marguerite Willis	Overwhelming in size Police Detail rate b/c will price selves out of the market Marguerite recommending on Call. Jared sees Police presence as necessary. Dennis feels like staffing on the weekends is necessary. Dana saying his initial proposal is for \$10/ to be on-call per State guidelines, stay at home. Does the Town want to consider a seasonal permit	Should be enumerated. If -> then requirements
Select Board - Sarah Reynolds	Previous to this, the Town wasn't being notified. What now triggers the Town to be notified?	Sarah may be able to get a list of races at the mountain to be provided to the Town.
Police	Getting enough notice for detail Billing - how to handle? Whether to provide refunds? Missing people reports that always turn up	Getting together would work to determine how much emergency services is needed. It's been worked out
Ambulance	Ended up contacting Bone Frog directly. Easier than dealing with a middle man Getting a lot of events that we're not being told about. Feels should be notified Why is the town asking about marketing? Recommending billing ahead of time	
Fire	What is the intent? What type/ size triggers: Public V Private; Alcohol; Relation to other activities in Town? Location - concentrated v spread around town Temporary Structures - needs to align with the Building Inspector Building Inspection Program link for structures	Determine Size,

We're not staffing properly for events, let
alone regular river activity

Park

We have a form and a handbook. Have own
handbook as a Commission. Per Sarah the
Parks Commissioners were adopted as Park
and Rec under a petition and don't perfectly
line up with the regulations.

All agree

Page 3 -remove - how to define impact on the
community

Consider asking for amplified music

Page 5 - add the School property

Page 6 - remove ; move up to page 5 under
town property

Page 7 - add FCCIP link w/ building inspector
location. Add to sign - "around town" .
Animals "As *part* of the event".

Page 8 - Remove Public Safety. "Please give us
your EAP for the event (then add bullets: are
you hiring emergency personnel, how will they
notify their participants in an emergency

Dennis will work on it

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